NOTICE OF MEETING

MINUTES D

	(Ori	iginal version si	gned and are	chi	ved)			
Title of meeting:					December 10, 2019 at 1:00 p.m			
Purpose of meeting:	g: Public meeting Location:		Location:		Edmundston Four Points by Sheraton République A and B Room			
Chairperson: Administrative Assistant:		ne Paulin laché-Lanteigne	_					
Participants			l.					
Members								
Lucille Auffrey	1	Wes Knight	s Knight √ Michelyne Paulin (Chairperson					
Pauline Bourque	$\sqrt{}$	Brenda Martin	Therefylle Ladin (charperent)					
Rita Godbout (Treasurer)	√	Norma McGraw						
Gabriel Godin (Vice-Chairperson)) X	Gaitan Michaud			Claire Savoie			
Emeril Haché	√	Jean-Marie Nadea	ıu		Anne C. Soucie			
Ex officio members	,			,				
Gilles Lanteigne	√	Dr. Nicole LeBland)	1	Janie Levesque	√		
Leadership Team		<u> </u>		1	Library D.	1		
Gisèle Beaulieu	\ \ \	Jacques Duclos		1	Johanne Roy	1		
Dr. France Desrosiers] 7	Stéphane Legacy		V				
1. Call to order		MINUTES						
MOTION 2019-12-10 / 0 Moved by Denis M. Pelle Seconded by Sonia A. R That the Board of Director Motion carried unanimous A. Declaration of potentia No conflicts of interest w	etier Roy ors adop ously.	t the agenda. ets of interest						
5. Consent agenda 5.1 Adoption of consent 5.2 Adoption of minutes 5.3 Physicians' tempora The Chairperson asked to consent agenda or wheth MOTION 2019-12-10 / 0 Moved by Claire Savoie Seconded by Wes Knight That the Board of Directors Seconder Savoie Seconded Directors	s of Octo ary privile the mem her the c 2P	ber 8, 2019 meeting eges bers whether certain consent agenda coul	n items should b ld be adopted as	s pre				

Legend:

D = Decision

I = Information

C = Consultation

	LIST OF TE	MPORARY PRIVILEGES -	- November 2	27, 2019		
Physician	Profession	Field of Practice		Priviles		
			Category	From	То	Zones
ARSENEAULT, Dr. Sylvain	Emergency Physician	Emergency Medicine	Locum	October 10, 2019	January 2, 2020	18,6
GAGNÉ-BROSSEAU, Dr. Laurent	Radiologist	Radiology	Locum	November 25, 2019	February 17, 2020	18,5,6
GIROUX, Dr. Édouard	General Practitioner	Family Practice	Locum	November 12, 2019	February 3, 2020	18,4,5,6
HUSSAIN, Dr. Arif	Pediatrician	Pediatric Cardiology	Consulting	October 12, 2019	January 4, 2020	1B
LANDRY-DARISMÉ, Dr. Amila	General Practitioner	Emergency Medicine Family Practice	Locum	September 24, 2019	December 16, 2020	18,4,5,6
POWER, Dr. Julie	General Practitioner	Family Practice Hospitalization	Associate	November 1, 2019	January 25, 2020	1B
BANON, Dr. Olivier	Radiologist	Radiology	Locum	October 2, 2019	December 27, 2019	4,5
CATTELLAT, Dr. Patrice	General Practitioner	Family Practice Hospitalization Emergency Medicine	Locum	September 23, 2019	December 13, 2019	4,5
COUTURIER, Dr. Caroline	General Practitioner	Family Practice Hospitalization Obstetrics	Associate	November 9, 2019	January 31, 2020	4
COUTURIER, Dr. Christian	Gynecologist	Obstetrics/Gynecology	Associate	November 22, 2019	February 14, 2020	4
CUPIDO, Dr. Brindley	Radiologist	General Radiology	Locum	October 21, 2019	January 10, 2020	4
DESLAURIERS, Dr. Maguy	Emergency Physician	Emergency Medicine	Locum	October 11, 2019	January 3, 2020	4
DUPÉRÉ, Dr. Mélissa	Emergency Physician	Emergency Medicine Hospitalization	Locum	November 30, 2019	February 7, 2020	4 & 5
FAUCHER, Dr. Hélène	General Practitioner	Emergency Medicine	Locum	October 3, 2019	December 27, 2019	18,4,5,6
GABA, Dr. Georges-Éric	General Practitioner	Emergency Medicine	Locum	November 15, 2019	February 7, 2020	4
GARDNER, Dr. Angus	Gynecologist	Gynecology Obstetrics	Locum	November 1, 2019	January 24, 2020	4
GODBOUT, Dr. Heidi	General Practitioner	Family Practice Hospitalization Emergency/Geriatrics	Associate	November 22, 2019	February 14, 2020	4
MACEACHERN, Dr. Ronald	Radiologist	Radiology Interventional Radiology	Locum	October 14, 2019	January 3, 2020	4
MONTEL, Dr. Marie-Frédérique	General Practitioner	Family Practice Hospitalization Emergency Medicine	Locum	November 9, 2019	January 31, 2020	4

Physician	Profession	Field of Practice	Category	Privilege Dates		Zones
	Froiession			From	То	Zones
NGO, Dr. Thuy Linh	General Practitioner	Family Practice	Locum	November 23, 2019	February 14, 2020	4
		Hospitalization				
		Palliative Care / Rehabilitation				
PENTWALA, Dr. Fidèle N.	General Practitioner	Family Practice	Associate	October 26, 2019	January 17, 2020	4
		Hospitalization				
		Emergency Medicine				
		Obstetrics				
		Surgical Assistance				
ROY, Dr. Lison	Anesthetist	General Anesthesia	Locum	November 9, 2019	January 31, 2020	4
ROY, Dr. Lison	Anesthetist	General Anesthesia	Associate	November 20, 2019	February 7, 2020	4
ROY, Dr. Marie-Josée	Pediatrician	Pediatrics	Locum	November 1, 2019	January 24, 2020	4
THERIAULT, Dr. Franceska	General Practitioner	Family Practice	Associate	October 11, 2019	January 3, 2020	4,1B
		Hospitalization				
		Emergency Medicine				
DION-CLOUTIER, Dr. Philippe	Radiologist	Radiology	Locum	December 2, 2019	February 21, 2020	5
FARZAIE, Dr. Amir	General Practitioner	Family Practice	Locum	November 15, 2019	February 7, 2020	5
		Hospitalization				
		Palliative Care				
GATTAHS, Dr. Maged	General Practitioner	Family Practice	Locum	October 11, 2019	January 4, 2020	5
		Emergency Medicine				
KMITIUK, Dr. Oleksandra	General Practitioner	Family Practice	Locum	September 9, 2019	November 29, 2019	5
LAROCQUE, Dr. Natasha	Radiologist	Radiology	Locum	December 16, 2019	March 13, 2020	5
OGUNREMI, Dr. Babatunde	Radiologist	Radiology	Locum	September 16, 2019	December 6, 2019	18,4,5,6
		Interventional Radiology				
		Nuclear Medicine				
PATIL, Dr. Kedar	Radiologist	Radiology	Locum	October 31, 2019	January 24, 2020	5
		Pediatric Radiology				
ROSSI, Dr. Rogerio	Psychiatrist	Psychiatry	Locum	September 5, 2019	November 29, 2019	5
CHAIBOU, Dr. Mahamadou	Pediatrician	Pediatrics	Locum	October 5, 2019	December 27, 2019	6
HILAIRE, Dr. Lenz	Surgeon	General Surgery	Locum	September 23, 2019	December 13, 2019	6
JOHNSON, Dr. Noémie	General Practitioner	Family Practice	Locum	November 2, 2019	January 24, 2020	18,4,5,6
		Emergency Medicine				
LANDRY-DARISMÉ, Dr. Amila	General Practitioner	Family Practice	Locum	September 24, 2019	December 16, 2019	18,4,5,6
-	1	Emergency Medicine				1

Physician	Profession	Field of Practice	Category	Privilege Dates		70000
				From	To	Zones
LECHASSEUR, Dr. Benoit	Orthopedic Surgeon	Orthopedics	Locum	October 29, 2019	January 24, 2020	18,4,5,6
MANESHI, Dr. Anali	Emergency Physician	Emergency Medicine	Locum	November 23, 2019	February 14, 2020	6
PELLETIER, Dr. Roxane	General Practitioner	Family Practice	Associate	September 12, 2019	December 6, 2019	6
ROBICHAUD, Dr. Marc-André	General Practitioner	Emergency Medicine	Associate	November 2, 2019	January 24, 2020	6
SCOTT, Dr. John	Otorhinolaryngologist	Otorhinolaryngology	Locum	November 1, 2019	January 24, 2020	6
STEPHENSON, Dr. Marie-France	Otorhinolaryngologist	Otorhinolaryngology	Locum	October 12, 2019	January 3, 2020	6
TANGUAY-RIOUX, Dr. Xavier	Emergency Physician	Emergency Medicine	Locum	November 9, 2019	January 31, 2020	18,4,5,6
WHITE, Dr. Nathalie	General Practitioner	Family Practice	Associate	November 9, 2019	January 31, 2020	6

6. Report by the President and Chief Executive Officer

The following report covered the period from September 30 to November 22, 2019. It was intended to inform members about the main accomplishments toward achieving the objectives of the 2017–2020 Strategic Plan, of the 2019–2020 Regional Health and Business Plan and of the other priority and current files of Vitalité Health Network.

Since our last meeting, the 2020–2023 strategic planning exercise and the issue of the sustainability of services had been two issues that had greatly monopolized the attention of our work teams.

- 1. Engagement of employees and medical staff
 - 1.1 Our physicians are receiving multiple awards
- 2. Financial and physical resources management
 - 2.1 \$1 million investment in the Family Medicine Unit of the Lamèque Hospital and Community Health Centre
- 3. Human resources management
 - 3.1 Reorganization of laboratory services in Lamèque
- 4. Relations with our partners and community groups
 - 4.1 Positive outcomes of activities related to the new 2020–2023 strategic plan
- 5. Strategic management/communications
 - 5.1 Newsletter for employees and physicians of the Restigouche Hospital Centre (RHC)
- 6. Implementation of a quality and patient safety culture
 - 6.1 Protection of patients' electronic records
 - 6.2 New mandatory reporting of serious adverse drug reactions (ADRs) or medical device-related incidents (MDRIs)
 - 6.3 Transformation of the Restigouche Hospital Centre (RHC)
- 7. Relations with the Board of Directors
 - 7.1 Provincial Centre of Excellence for Youth Mental Health
 - 7.2 Representation meetings and outreach
- 8. Integration of strategic and operational initiatives
 - 8.1 Exceptional measures taken at the Campbellton Regional Hospital
 - 8.2 Planning meetings with the Department of Health

MOTION 2019-12-10 / 03P

Moved by Emeril Haché

Seconded by Lucille Auffrey

That the Board of Directors adopt the report by the President and Chief Executive Officer for the period September 30 to November 22, 2019.

Motion carried unanimously.

7. Committee reports

7.1 Governance and Nomination Committee

Lucille Auffrey, Committee Chair, presented the report on the November 18, 2019 meeting. The following items had been raised:

- Evaluation of the last meeting of the Board of Directors;
- Strategic planning;
- Planning of retreat with the Board on December 9 and 10, 2019 (MOTION 2019-11-18 / 04GMC);
- Policy on Code of Conduct and Morals of Members (MOTION 2019-11-18 / 05MC);

Revision of By-Laws (MOTION 2019-11-18 / 06GMC).

MOTION 2019-12/10 / 03P

Moved by Lucille Auffrey

Seconded by Gaitan Michaud

That the Board of Directors receive the report on the November 18, 2019 meeting of the Governance and Nomination Committee.

Motion carried unanimously.

MOTION 2019-12/10 / 04P

Moved by Pauline Bourque

Seconded by Claire Savoie

That the Board of Directors adopt the three following motions from the November 18, 2019 meeting of the Governance and Nomination Committee: MOTION 2019-11-18 / 04GMC, MOTION 2019-11-18 / 05GMC and MOTION 2019-11-18 / 06GMC.

Motion carried unanimously.

7.2 Finance and Audit Committee

Rita Godbout, Committee Chair, presented the report on the November 19, 2019 meeting. The following items had been raised:

- 2020–2021 capital budgets (MOTION 2019-11-19 / 03FV);
- Action plan Recommendations of the external auditors 2018–2019;
- Financial statements for the period ended September 30, 2019 (MOTION 2019-11-19 / 04FV);
- Call for tenders for banking institution.

MOTION 2019-12-10 / 05P

Moved by Rita Godbout

Seconded by Wes Knight

That the Board of Directors receive the report on the November 19, 2019 meeting of the Finance and Audit Committee.

Motion carried unanimously.

MOTION 2019-12-10 / 06P

Moved by Rita Godbout

Seconded by Emeril Haché

That the Board of Directors adopt the two following motions from the November 19, 2019 meeting of the Finance and Audit Committee: MOTION 2019-09-18 / 03FV and MOTION 2019-09-18 / 04FV. **Motion carried unanimously.**

7.3 Client Service, Quality Management and Safety Committee

Claire Savoie, Committee Chair, presented the report on the November 19, 2019 meeting. The following items had been raised:

- Inpatient experience Q1;
- Complaints Q2;
- Incidents Q2;
- Incidents related to confidentiality and privacy protection Q2;
- · Recommendations of review committees;
- Report by the Patient and Family Advisory Committee:
- · Accreditation process;
- Regional stroke strategy;
- · Competency profile for patient experience partner;
- Balanced scorecard Q2.

MOTION 2019-12-10 / 07P

Moved by Claire Savoie

Seconded by Jean-Marie Nadeau

That the Board of Directors receive the report on the November 19, 2019 meeting of the Client Service, Quality Management and Safety Committee.

Motion carried unanimously.

Legend:

D = Decision

I = Information

C = Consultation

The Chair's report contained no motions.

7.4 Strategic Research and Training Committee

Pauline Bourque, Committee Chair, presented the report on the November 25, 2019 meeting. The following items had been raised:

- · Supervision of research projects;
- Supervision of operational plan;
- Clinical Learning Units summary of mapping of CLU implementation;
- Funding Healthy Seniors Pilot Project;
- Update of communication plan for development of the university mission;
- · Report on training activities:
 - Accreditation survey;
 - o Psychiatry Program.
- Revision of medical training-related agreements;
- Discussion proposed for next Board of Directors' strategic planning exercise in December;
- Documents submitted for information purposes:
 - o Research activities summary to November 18, 2019;
 - Operational plan for development of university mission 2018–2020 (update);
 - Clinical learning units deployment plan (update);

MOTION 2019-12-10 / 08P

Moved by Pauline Bourque

Seconded by Denis M. Pelletier

That the Board of Directors receive the report on the November 25, 2019 meeting of the Strategic Research and Training Committee.

Motion carried unanimously.

The Chair's report contained no motions.

Dr. Nicole LeBlanc congratulated the entire team for earning a comprehensive, eight-year accreditation.

7.5 Medical Advisory Committee

Dr. Nicole LeBlanc presented her report as Regional Chief of Staff. The following items had been raised:

- Quality and Safety Plan;
- Practice Ready Assessment (PRA);
- Mortality-morbidity;
- Addition of a patient partner to the MAC;
- Recognition.

Dr. LeBlanc, as Committee Chairperson, also presented the report on the November 5, 2019 meeting. The following items had been raised:

- Reports presented to MAC members:
 - Report by the Vice-President of Medical Services, Training and Research;
 - Report by the President and CEO.
- Forms / orders / policies:
 - Policy Casts/Splints (MOTION 2019-11-05/04CMC);
 - Medical order IV Nitroglycerin for Adults (MOTION 2019-11-05/05CMC);
 - Policy Drug Coverage as proposed (MOTION 2019-11-05/06CMC);
 - Policy Medication Reconciliation (MOTION 2019-11-05/07CMC);
 - o Form Post Splenectomy Vaccination Adults (MOTION 2019-11-05/08CMC).
- Request for privileges Northwest Zone and for renewal of privileges Beauséjour Zone (MOTION 2019-11-05/11CMC);
- Request for changes to privileges Northwest Zone (MOTION 2019-11-05/12CMC);
- Request for additional privileges Northwest Zone (MOTION 2019-11-05/13CMC);
- Appointment MAC member representative of the rural family medicine sector:
 - o Dr. Marie-Hélène Ranger (MOTION 2019-11-05/14CMC).

• During the regular November 5, 2019 meeting, the physicians expressed their concerns about the ongoing shortage of nursing staff and the impact this was having on the quality of patient care.

MOTION 2019-12-10 / 09P

Moved by Sonia A. Roy

Seconded by Claire Savoie

That the Board of Directors receive the report submitted by the Regional Chief of Staff and Chairperson of the Medical Advisory Committee on the November 5, 2019 meeting.

Motion carried unanimously.

MOTION 2019-12-10 / 10P

Moved by Lucille Auffrey

Seconded by Emeril Haché

That the Board of Directors adopt the nine following motions from the November 5, 2019 meeting of the Medical Advisory Committee: MOTION 2019-11-05/04CMC, MOTION 2019-11-05/05CMC, MOTION 2019-11-05/06CMC, MOTION 2019-11-05/07CMC, MOTION 2019-11-05/08CMC, MOTION 2019-11-05/11CMC, MOTION 2019-11-05/12CMC, MOTION 2019-11-05/13CMC and MOTION 2019-11-05/14CMC.

Motion carried unanimously.

7.6 Professional Advisory Committee

Janie Levesque, Committee Chairperson, presented the report on the March 14, 2019 meeting. The following items had been raised:

- Translation of policies;
- Policies:
 - Medication reconciliation (MOTION 2019/11/14 03 CPC);
 - o Parenteral nutrition (MOTION 2019/11/14 04 CPC);
 - Incentive spirometry (MOTION 2019/11/14 05 CPC).
- Presentation of quality project initiatives, by profession:
 - Occupational Therapy (early 2018 late September 2020);
 - Clinical Nutrition (early 2018 late March 2020);
 - Physiotherapy (early 2019 late April 2020).
- Revision of the ICPP's terms of reference;
- Presentation of quality projects from the Medical Services and Chief of Staff sectors.

MOTION 2019-12-10 / 11P

Moved by Sonia A. Roy

Seconded by Claire Savoie

That the Board of Directors receive the report on the November 14, 2019 meeting of the Professional Advisory Committee.

Motion carried unanimously.

MOTION 2019-12-10 / 12P

Moved by Lucille Auffrey

Seconded by Wes Knight

That the Board of Directors adopt the three following motions from the November 14, 2019 meeting of the Professional Advisory Committee: MOTION 2019/11/14 03 CPC, MOTION 2019/11/14 04 CPC and MOTION 2019/11/14 05 CPC.

Motion carried unanimously.

8. Documentation for members

Pauline Bourque summarize the book "Retour d'expérience. Métier: Passeur d'art" by Lorraine Palardy. Ms. Bourque is thanked for this presentation. The members of the Board of Directors were invited to suggest articles for future meetings.

9. Patient experience history

9.1 A couple's experience with perinatal grief

As part of the patient- and family-centred care strategy, we had the opportunity to hear the testimonial of a family who had lost their baby girl in January 2019 in the eighth month of their pregnancy. They

told their story and lived experience as they had progressed through Intensive Care (adult) and Obstetrics at the Edmundston Regional Hospital and had returned home. They also shared the strengths and points needing improvement that they had observed during this difficult experience. Vitalité Health Network subsequently initiated several steps in the area of perinatal grief. The Chairperson sincerely thanked the parents of little Riley and expressed sincere condolences on her own behalf and that of the Board of Directors.

10. Community relations / services provided

10.1 Research project on perinatal grief

Tina Emond, Assistant Professor in the Nursing Science Sector of the Université de Moncton, Edmundston campus, presented the results of the research project that she had conducted for her doctoral dissertation entitled "La fausse couche au Service d'urgence : Recherche participative visant à comprendre l'expérience des parents et des infirmières en vue de l'élaboration d'un programme d'intervention visant à optimiser les pratiques de soins" [translation: Miscarriage in Emergency: participatory research designed to understand parents' and nurses' experience and develop an intervention program to optimize care practices]. She also shared the targeted recommendations and improvements that had been shared with Vitalité Health Network's partners.

11. Other

11.1 Capital Master Plan – DGLDUHC

Martin Pelletier, Corporate Director of Support Services, gave a summary presentation on the Capital Master Plan (CMP) developed for the Dr. Georges-L.-Dumont University Hospital Centre. The objective was to obtain the Board of Directors' agreement on the proposed capital development approach and the Board's authorization to proceed with a \$130 million funding request to the Department of Health divided into two funding stages. A first \$30 million stage was required to proceed with immediate projects starting in 2020–2021, including a parking garage. A second \$100 million stage was required to proceed with Phase 1 involving the Emergency Department, ambulatory care departments and outpatient clinics, with construction beginning in 2023–2024.

MOTION 2019-12-10 / 13P

Moved by Emeril Haché

Seconded by Pauline Bourque

That the Board of Directors adopt the proposed capital development approach and authorize proceeding with a \$130 million funding request to the Department of Health divided into two funding stages. A first \$30 million stage was required to proceed with immediate projects starting in 2020–2021, including a parking garage. A second \$100 million stage was required to proceed with Phase 1 involving the Emergency Department, ambulatory care departments and outpatient clinics, with construction beginning in 2023–2024.

Motion carried unanimously.

12. Adjournment

Pauline Bourgue moved to adjourn the meeting at 3:25 p.m.

13. Evaluation of meeting

The members of the Board of Directors were invited to evaluate the meeting.

Michelyne Paulin, CPA, CGA Chairperson of the Board of Directors Gilles Lanteigne, Ph.D Secretary of the Board of Directors