

NOTICE OF MEETING MINUTES

(Original version signed and archived)

Title of meeting:	Board of Directors	Date and time:	October 8, 2019, at 1:00 p.m.
Purpose of meeting:	Public meeting	Location:	Moncton Four Points by Sheraton Rendez-vous Room
Chairperson: Administrative Assistant:	Michelyne Paulin Sonia Haché-Lanteigne		
Participants			
Members			
Lucille Auffrey	√	Wes Knight	√
Pauline Bourque	√	Brenda Martin	x
Rita Godbout (Treasurer)	√	Norma McGraw (Vice-Chairperson)	√
Gabriel Godin	√	Gaitan Michaud	√
Emeril Haché	√	Jean-Marie Nadeau	√
Ex officio members			
Gilles Lanteigne	√	Dr. Nicole Leblanc	√
Leadership Team			
Gisèle Beaulieu	√	Jacques Duclos	√
Dr. France Desrosiers	√	Stéphane Legacy	√
MINUTES			

1. Call to order

The meeting was called to order at 1 p.m.

2. Constitution of quorum and notice of meeting

The meeting was duly called and quorum was achieved.

3. Adoption of the agenda

The agenda was presented for adoption.

MOTION 2019-10-08 / 01P

Moved by Denis M. Pelletier

Seconded by Gaitan Michaud

That the Board of Directors adopt the agenda.

Motion carried unanimously.

4. Disclosure of conflicts of interest

No conflicts of interest were raised.

5. Consent agenda

5.1 Adoption of consent agenda

5.2 Adoption of minutes of June 18, 2019 meeting

5.3 Report by the President and Chief Executive Officer

5.4 Physicians' temporary privileges

5.5 Correspondence

The Chairperson asked the members whether it would be necessary to withdraw items from the consent agenda or to adopt the consent agenda as presented. The following item was removed from the consent agenda: 5.3 – Report by the President and Chief Executive Officer.

MOTION 2019-10-08 / 02P

Moved by Claire Savoie

Seconded by Lucille Auffrey

That the Board of Directors adopt the consent agenda from the October 8, 2019 public meeting following removal of item 5.3 – Report by the President and Chief Executive Officer.

Motion carried unanimously.

5.3 Report by the President and Chief Executive Officer

The President and CEO's report covered the period from June 10 to September 27, 2019. It included the main accomplishments involved in meeting the objectives of the 2017–2020 Strategic Plan, the 2019–2020 Regional Health and Business Plan, and other priority and current files of the Network.

MOTION 2019-10-08 / 03P

Moved by Claire Savoie

Seconded by Lucille Auffrey

That the Board of Directors adopt the report of the President and Chief Executive Officer.

Motion carried unanimously.

TABLEAU DES PRIVILÈGES TEMPORAIRES – 24 septembre 2019

Médecins	Profession	Champ(s) de pratique	Catégorie	Date de privilèges		Zones
				Du	Au	
AL-SHAMAA, Dr Sarmad	Neurologue	Neurologie	Suppléant	19 août 2019	4 novembre 2019	1B
ALARCON CHINCHILLA, Dre Evelyn	Dermatologue	Dermatologie	Associé	9 septembre 2019	6 décembre 2019	
HENDRIKS, Dre Amélie	Médecin généraliste	Médecine d'urgence Médecine familiale	Suppléant	10 août 2019	2 novembre 2019	1B, 4
HUSSAIN, Dr Arif	Pédiatre	Pédiatrie	Conseiller	19 juillet 2019	11 octobre 2019	1B
JUDSON, Dre Sarah	Médecin généraliste	Médecine familiale Soins palliatif Hospitaliste	Suppléant	24 septembre 2019	16 décembre 2019	1B
LANDRY-DARISMÉ, Dre Amila	Médecin généraliste	Médecine familiale Médecine d'urgence,	Suppléant	24 septembre 2019	16 décembre 2019	1B,4,5,6
LEBLOND, Dr Marc-André	Médecin généraliste	Médecine familiale	Suppléant	24 septembre 2019	16 décembre 2019	1B
LEMAV, Dre Stéphanie	Médecin généraliste	Médecin familiale Gériatrie	Suppléant	24 septembre 2019	16 décembre 2019	1B
MACDONALD, Dr Derek	Radiologiste	Radiologie	Suppléant	19 juillet 2019	11 octobre 2019	1B,5
MAILLET-LEBEL, Dre Nicole	Dermatologue	Dermatologie	Conseiller	6 août 2019	29 octobre 2019	1B
MANNA, Dr Jonaki	Pathologiste	Hémo-pathologie	Conseiller	19 août 2019	4 novembre 2019	1B,4,5,6
MARTIN, Dr Daniel	Anesthésiste	Anesthésie	Suppléant	9 juillet 2019	1 octobre 2019	1B
MÉNARD, Dr Sophonie	Médecin généraliste	Médecin familiale	Suppléant	24 septembre 2019	16 décembre 2019	1B,6
RIOUX, Dre Margo	Psychiatre	Psychiatrie adulte	Associé	8 juillet 2019	30 septembre 2019	1B,4,5,6
ROBICHAUD, Dr Sébastien	Médecin généraliste	Médecine d'urgence Soins intensifs	Suppléant	24 septembre 2019	16 décembre 2019	1B
ROY, Dr Frédéric	Médecin généraliste	Médecine d'urgence Médecine familiale	Suppléant	24 septembre 2019	16 décembre 2019	1B
VAUCHER, Dr Jonathan	Pathologiste	Pathologie	Suppléant	6 août 2019	29 octobre 2019	1B
CATTELLAT, Dr Patrice	Médecin généraliste	Médecine familiale Hospitalisation Médecine d'urgence (conditionnel ACLS / ATLS)	Suppléant	23 septembre 2019	13 décembre 2019	4 & 5
COUTURIER, Dre Caroline	Médecin généraliste	Médecine familiale Hospitalisation Obstétrique	Associé	19 août 2019	8 novembre 2019	4
COUTURIER, Dr Christian	Gynécologue-obstétricien	Gynécologie / obstétrique	Associé	1 septembre 2019	22 novembre 2019	4
DESLAURIERS, Dre Maguy	Médecin généraliste	Médecine d'urgence	Suppléant	18 juillet 2019	11 octobre 2019	4
DUPÉRÉ, Dre Mélissa	Médecin généraliste	Médecine d'urgence Hospitalisation	Suppléant	4 septembre 2019	29 novembre 2019	4 & 5
GARDNER, Dr Angus	Gynécologue-obstétricien	Gynécologie Obstétrique	Suppléant	9 août 2019	1 ^{er} novembre 2019	4
GODBOUT, Dre Heidi	Médecin généraliste	Médecine familiale Hospitalisation / Gériatrie Urgence	Suppléant	18 juillet 2019	11 octobre 2019	4
GODBOUT, Dre Heidi	Médecin généraliste	Médecine familiale Hospitalisation Urgence / Gériatrie	Associé	1 septembre 2019	22 novembre 2019	4
MONTEL, Dre Marie-Frédérique	Médecin généraliste	Médecine familiale Hospitalisation Médecine d'urgence	Suppléant	15 août 2019	8 novembre 2019	4
NGO, Dre Thuy Linh	Médecin généraliste	Médecine familiale Hospitalisation Soins palliatifs / réadaptation	Suppléant	9 septembre 2019	22 novembre 2019	4
PENTWALA, Dr Fidèle N.	Médecin généraliste	Médecine familiale Hospitalisation Médecine d'urgence Obstétrique Assistance opératoire	Associé	1 ^{er} août 2019	25 octobre 2019	4
ROY, Dre Marie-Josée	Pédiatre	Pédiatrie	Suppléant	10 août 2019	1 ^{er} novembre 2019	4
ROY, Dre Lison	Anesthésiste	Anesthésie générale	Suppléant	17 août 2019	8 novembre 2019	4
THERIAULT, Dre Franceska	Médecin généraliste	Médecine familiale Hospitalisation Médecine d'urgence	Associé	20 juillet 2019	11 octobre 2019	4 & 1B

Legend: D = Decision I = Information C = Consultation

ATTARIAN, Dr Armen Hrant	Radiologiste	Radiologie	Suppléant	12 juillet 2019	4 octobre 2019	18,4,5,6
BENVENUTO, Dr Paul	Radiologiste	Radiologie	Suppléant	12 juillet 2019	4 octobre 2019	18,4,5,6
BALCOMB, Dr Ingrid	Gynécologue-obstétricienne	Gynécologie/Obstetrie	Suppléant	23 août 2019	15 novembre 2019	5
BURÉ, Dr Lionel	Radiologiste	Radiologie	Suppléant	9 septembre 2019	29 novembre 2019	5
CHIASSON, Dre Mélissa	Interniste	Médecine interne générale Médecine interne – Soins intensifs fermés	Suppléant	23 août 2019	15 novembre 2019	5
CLOUTIER LAMBERT, Dr Christophe	Radiologiste	Radiologie	Suppléant	30 août 2019	22 novembre 2019	18,5,6
CLOUTIER, Dr Francis	Radiologiste	Radiologie	Suppléant	20 septembre 2019	13 décembre 2019	18,5
GAGNÉ BROUSSEAU, Dr Laurent	Radiologiste	Radiologie	Suppléant	30 août 2019	22 novembre 2019	18,5,6
HAQUÉ, Dr Shamim	Anesthésiste	Anesthésie Générale	Suppléant	7 juin 2019	30 août 2019	5
LAMOTHE, Dr Dany	Psychiatre	Psychiatrie	Suppléant	8 juillet 2019	27 septembre 2019	5
MACDONALD, Dr Derek	Radiologiste	Radiologie	Suppléant	19 juillet 2019	11 octobre 2019	18,5
MILETTE, Dre Valérie	Médecin généraliste	Médecine familiale Soins palliatifs	Suppléant	2 août 2019	25 octobre 2019	5
NEUFELD, Dr Keith	Radiologiste	Radiologie	Suppléant	17 juin 2019	6 septembre 2019	5
OGUNREMI, Dr Babatunde	Radiologiste	Radiologie	Suppléant	16 septembre 2019	6 décembre 2019	18,4,5,6
OLAPIDO, Dr Abiodun	Gynécologue-obstétricien	Gynécologie/Obstetrie	Suppléant	19 juillet 2019	11 octobre 2019	18,5,6
Perron, Dr Benjamin	Médecin généraliste	Médecine familiale Médecine d'urgence Hospitalisation Soins palliatifs	Suppléant	16 août 2019	8 novembre 2019	5,6
TABAH, Dr Nicolas	Radiologiste	Radiologie	Suppléant	3 septembre 2019	22 novembre 2019	5
TOUMA, Dr Georges	Chirurgien général	Chirurgie générale Gynécologie et obstétrique	Suppléant	13 septembre 2019	6 décembre 2019	5
YOON, Dr Joongchull	Radiologiste	Radiologie	Suppléant	27 juillet 2019	18 octobre 2019	5
BOSSÉ, Dre Marilynne	Orthopédiste	Orthopédie	Actif	10 août 2019	1er novembre 2019	6
CHAIBOU, Dr Mahamadou	Pédiatre	Pédiatrie	Suppléant	10 juillet 2019	4 octobre 2019	6
GREEMBERG, Dr Rony	Pédiatre	Pédiatrie	Suppléant	4 juin 2019	30 août 2019	6
HACHÉ, Dre Mireille	Psychiatre	Psychiatrie adulte	Actif	10 août 2019	1er novembre 2019	6
HILAIRE, Dr Lenz	Chirurgien	Chirurgie Générale	Suppléant	23 septembre 2019	13 décembre 2019	6
JOHNSON, Dre Noémie	Médecin généraliste	Médecine familiale Médecine d'urgence	Suppléant	10 août 2019	1er novembre 2019	18,4,5, 6
MANESHI, Dr Anali	Urgentologue	Médecine d'urgence	Suppléant	7 juin 2019 30 août 2019	31 août 2019 22 novembre 2019	6
PELLETIER, Dre Roxane	Médecin généraliste	Médecin de famille	Associé	12 septembre 2019	6 décembre 2019	6
ROBICHAUD, Dr Marc-André	Médecin généraliste	Médecine d'urgence	Associé	6 août 2019	1er novembre 2019	6
STEPHENSON, Dre Marie- France	Oto-rhino-laryngologue	Oto-rhino-laryngologie	Suppléant	19 juillet 2019	11 octobre 2019	6
WHITE, Dre Nathalie	Médecin généraliste	Médecine familiale	Associé	19 août 2019	8 novembre 2019	6

6. Committee reports

6.1 Governance and Nomination Committee

Lucille Auffrey, Committee Chair, presented the report on the September 17, 2019 meeting. The following items had been raised:

- Terms of reference of the Governance and Nomination Committee;
- 2019–2020 work plan;
- 2019–2020 Board of Directors' training plan (MOTION 2019-06-17 / 03GMC);
- Update of By-Laws;
- Strategic planning.

MOTION 2019-10-08 / 04P

Moved by Lucille Auffrey
Seconded by Norma McGraw

That the Board of Directors receive the report on the September 17, 2019 meeting of the Governance and Nomination Committee.

Motion carried unanimously.

MOTION 2019-10-08 / 05P

Moved by Gaitan Michaud
Seconded by Anne Soucie

That the Board of Directors adopt the following motion made at the September 17, 2019 meeting of the Governance and Nomination Committee: MOTION 2019-09-17 / 03GMC.

Motion carried unanimously.

6.2 Finance and Audit Committee

Rita Godbout, Committee Chair, presented the report on the September 18, 2019 meeting. The following items had been raised:

- Terms of reference of the Finance and Audit Committee;
- 2019–2020 work plan;
- Letter from the Office of the Auditor General: Appointment of an external auditor;
- Recommendations of the 2018–2019 external auditor (MOTION 2019-09-18 / 03FV);
- Financial statements for the period ended July 31, 2019 (MOTION 2019-09-18 / 04FV);

MOTION 2019-10-08 / 06P

Moved by Rita Godbout

Seconded by Emeril Haché

That the Board of Directors receive the report on the September 18, 2019 meeting of the Finance and Audit Committee.

Motion carried unanimously.

MOTION 2019-10-08 / 07P

Moved by Wes Knight

Seconded by Sonia A. Roy

That the Board of Directors adopt the two following motions made at the September 18, 2019 meeting of the Finance and Audit Committee: MOTION 2019-09-18 / 03FV and MOTION 2019-09-18 / 04FV.

Motion carried unanimously.

6.3 Client Service, Quality Management and Safety Committee

Claire Savoie, Committee Chair, presented the report on the September 18, 2019 meeting. The following items had been raised:

- Terms of reference of the Client Service, Quality Management and Safety Committee;
- 2019–2020 work plan;
- Complaints – Q1;
- Incidents – Q1;
- Recommendations of review committees;
- Incidents related to confidentiality and privacy protection – Q1;
- Report by the Patient and Family Advisory Committee;
- *Health Quality and Patient Safety Act*;
- *Vanessa's Law*;
- Quality and Safety Plan 2019–2020 and Communication Plan (MOTION 2019-09-18 / 03SCGQS);
- Code of Ethics (MOTION 2019-09-18 / 04SCGQS);
- Patient experience partner;
- Balanced scorecard – Q1.

MOTION 2019-10-08 / 08P

Moved by Claire Savoie

Seconded by Sonia A. Roy

That the Board of Directors receive the report on the September 18, 2019 meeting of the Client Service, Quality Management and Safety Committee.

Motion carried unanimously.

MOTION 2019-10-08 / 09P

Moved by Anne Soucie

Seconded by Jean-Marie Nadeau

That the Board of Directors adopt the two following motions made at the September 18, 2019 meeting of the Client Service, Quality Management and Safety Committee: MOTION 2019-09-18 / 03SCGQS and MOTION 2019-09-18 / 04SCGQS.

Motion carried unanimously.

6.4 Strategic Research and Training Committee

Pauline Bourque, Committee Chair, presented the report on the September 16, 2019 meeting. The following items had been raised:

- Supervision of research projects;

- Supervision of Operational Plan;
- Update of Clinical Learning Units Deployment Plan;
- Update of Communication Plan for Development of the University Mission;
- Report on training activities;
- Documents submitted for information purposes:
 - Research activities summary to August 30, 2019;
 - Update of Operational Plan for Development of the University Mission 2018–2020;
 - Update of Clinical Learning Units Deployment Plan.

MOTION 2019-10-08 / 10P

Moved by Pauline Bourque

Seconded by Denis M. Pelletier

That the Board of Directors receive the report on the September 16, 2019 meeting of the Strategic Research and Training Committee.

Motion carried unanimously.

6.5 Medical Advisory Committee (MAC)

Dr. Nicole LeBlanc presented her report as Regional Chief of Staff. The following items had been raised:

- Chief of Staff and quality sector retreat:
 - Quality Plan;
 - Quality priorities;
 - Communication.
- Practice Ready Assessment (PRA) – draft structure almost completed;
- Mortality/morbidity – process in place;
- Regional harmonization of medical complaints – Practice Evaluation and Recommendation Committee:
 - Examination of process completed;
 - Harmonization of practices Network-wide.
- Recognition.

Dr. LeBlanc, as Committee Chairperson, also presented the report on the May 14, 2019 meeting. The following items had been raised:

- Reports presented to MAC members:
 - Report by the Vice-President of Performance, Quality and Corporate Services;
 - Report by the Vice-President of Medical Services, Training and Research;
 - Report by the President and Chief Executive Officer.
- Forms:
 - Medical Imaging Examination Request (MOTION 2019-09-24 / 03CMC);
 - Medical Order – Parenteral Nutrition (MOTION 2019-09-24 / 04CMC).
- Patient partner – Inclusion of one or more patient partners on the MAC (MOTION 2019-09-24 / 05CMC);
- Appointment – MAC member – Representative of family medicine sector (MOTION 2019-09-18 / 01CMC (electronic vote));
- Beauséjour Zone – Request for privileges;
- Restigouche Zone – Request for privileges (MOTION 2019-09-24 / 06CMC);
- Beauséjour Zone – Request for changes to privileges (MOTION 2019-09-24 / 07CMC);
- Request for department head / co-head appointment (MOTION 2019-09-24 / 08CMC);
- Request for local division head appointment (MOTION 2019-09-24 / 09CMC);
- Request for regional committee appointment (MOTION 2019-09-24 / 10CMC);
- Zone 6 – Renewal of missing privileges – 2018 (MOTION 2019-09-24 / 11CMC);
- Zone 5 – Request for privileges (addition) (MOTION 2019-05-14 / 07CMC).

MOTION 2019-10-08 / 11P

Moved by Sonia A. Roy

Seconded by Claire Savoie

That the Board of Directors receive the report of the Regional Chief of Staff and the report on the September 24, 2019 meeting of the Medical Advisory Committee.

Motion carried unanimously.

MOTION 2019-10-08 / 12P

Moved by Wes Knight

Seconded by Emeril Haché

That the Board of Directors adopt the ten following motions made at the September 24, 2019 meeting of the Medical Advisory Committee: MOTION 2019-09-24 / 03CMC, MOTION 2019-09-24 / 04CMC, MOTION 2019-09-24 / 05CMC, MOTION 2019-09-18 / 01CMC (electronic vote), MOTION 2019-09-24 / 06CMC, MOTION 2019-09-24 / 07CMC, MOTION 2019-09-24 / 08CMC, MOTION 2019-09-24 / 09CMC, MOTION 2019-09-24 / 10CMC, MOTION 2019-09-24 / 11CMC and MOTION 2019-05-14 / 07CMC.

Motion carried unanimously.

6.6 Professional Advisory Committee (PAC)

Janie Lévesque, Committee Chair, presented the report on the September 5, 2019 meeting. The following items had been raised:

- Update of terms of reference and membership of the PAC
Regional Clinical Documentation Committee (RCDC) (MOTION 2019-09-05 / 06CPC);
- Policy (draft) – Adopted
 - Application of a Cast (MOTION 2019-09-05 / 05 CPC);
- Policies (drafts) – Not adopted:
 - Directive – Administration of Methacholine and Physiological Saline (MOTION 2019-09-05 / 03CPC);
 - Combined Decongestive Therapy / Manual Lymphatic Drainage (MOTION 2019-09-05 / 04CPC).

MOTION 2019-10-08 / 13P

Moved by Lucille Auffrey

Seconded by Pauline Bourque

That the Board of Directors receive the report on the September 5, 2019 meeting of the Professional Advisory Committee.

Motion carried unanimously.

MOTION 2019-10-08 / 14P

Moved by Wes Knight

Seconded by Sonia A. Roy

That the Board of Directors adopt the four following motions made at the September 5, 2019 meeting of the Professional Advisory Committee: MOTION 2019-09-05 / 03CPC, MOTION 2019-09-05 / 04CPC, MOTION 2019-09-05 / 05CPC and MOTION 2019-09-05 / 06CPC.

Motion carried unanimously.

7. Documentation for members

Claire Savoie summarized the article “The future of connectivity in health care” and Dr. LeBlanc summarized the article “The impact of language on quality of care.” Ms. Savoie and Dr. Leblanc were thanked for their presentations. The members of the Board of Directors were invited to suggest articles for future meetings.

8. Patient experience history

No patient experience history was presented. This topic was deferred to the next meeting.

9. Community relations / services provided**9.1 Patient and Family Advisory Committee**

The Patient and Family Advisory Committee had been established last February. It is made up of patients and family members from the Network’s four zones as well as members of management. The committee’s purpose is to promote and support a patient- and family-centred care culture. The committee’s permanent members will solely consist of patient/family partners once the committee is well-established and integrated into the organization.

The Patient and Family Advisory Committee held an orientation and planning day on September 5, 2019 and elected a chairperson and vice-chairperson. It also has a work plan in place for the coming year with three priority areas for action, namely training, recruitment and education.

Thérèse Tremblay, Chairperson of the Patient and Family Advisory Committee, presented the committee's terms of reference, makeup and membership, committee heads, work completed to date and 2019–2020 work plan.

Ms. Paulin thanked Ms. Tremblay and her committee for the good work already accomplished. Following the presentation, it was recommended that the necessary steps be taken to include a patient partner on the Client Service, Quality Management and Safety Committee.

MOTION 2019-10-08 / 15P

Moved by Claire Savoie

Seconded by Gaitan Michaud

That the Board of Directors recommend that the necessary steps be taken to include a patient partner on the Client Service, Quality Management and Safety Committee.

Motion carried unanimously.

10. Adjournment

Anne Soucie moved to adjourn the meeting at 2:45 p.m.

11. Evaluation of meeting

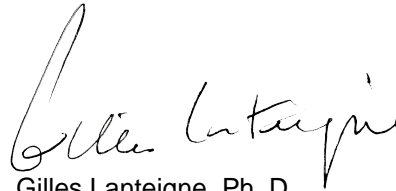
The members of the Board of Directors were invited to evaluate the meeting.

12. Opportunity for comments from the public

No request to speak was received.



Michelyne Paulin, CPA, CGA
Chairperson of the Board of Directors



Gilles Lanteigne, Ph. D.
Secretary of the Board of Directors