

NOTICE OF MEETING MINUTES

(Original version signed and archived)

Title of meeting:	Board of Directors	Date and time:	December 4, 2018 at 1:00 p.m.		
Purpose of meeting:	Public meeting	Location:	Grand Falls		
Chairperson: Administrative Assistant:	Michelyne Paulin Sonia Haché-Lanteigne		Centre E. & P. Sénéchal Foyer Richelieu		
Participants					
Members					
Lucille Auffrey	√	Wes Knight	√	Michelyne Paulin (Chairperson)	√
Pauline Bourque	√	Brenda Martin	x	Denis M. Pelletier	√
Rita Godbout (Treasurer)	√	Norma McGraw	√	Sonia A. Roy	√
Gabriel Godin (Vice-Chairperson)	√	Gaitan Michaud	√	Claire Savoie	x
Emeril Haché	√	Jean-Marie Nadeau	√	Anne C. Soucie	√
Ex officio members					
Gilles Lanteigne	√	Dr. Nicole Leblanc	√	Janie Levesque	√
Leadership team					
Gisèle Beaulieu	√	Jacques Duclos	√	Johanne Roy	√
Dr. France Desrosiers	√	Stéphane Legacy	√		
MINUTES					

1. Call to order

The meeting was called to order at 1:09 p.m.

2. Constitution of quorum and notice of meeting

The meeting was duly called and quorum was achieved.

3. Adoption of the agenda

The agenda was presented for adoption.

MOTION 2018-12-04 / 01P

Moved by Denis M. Pelletier

Seconded by Emeril Haché

That the Board of Directors adopt the agenda.

Motion carried unanimously.

4. Disclosure of conflicts of interest

No conflicts of interest were raised.

5. Consent agenda

5.1 Adoption of consent agenda

5.2 Adoption of the minutes of the October 16, 2018 meeting

5.3 Report by the President and Chief Executive Officer

5.4 Physicians' temporary privileges

5.5 Correspondence

5.6 Official change of name of the Sainte-Anne Health Centre

The Chairperson asked the members whether items needed to be added or removed from the consent agenda or whether the consent agenda could be adopted as presented. The following item was removed from the consent agenda: 5.3 – Report by the President and Chief Executive Officer.

5.7 Report by the President and Chief Executive Officer

- Shortage of human resources and obstetrical services at Chaleur Regional Hospital

The President and CEO took the opportunity to update the members on the human resources shortage and very high-profile issue of the temporary closure of obstetrical services at Chaleur Regional Hospital in Bathurst. He began his presentation. As you know, our organization is facing a human resources shortage that is not only impacting Chaleur Regional Hospital but indeed a number of sectors, services and facilities across the Network. In addition to needing nurses, we need pharmacists, physiotherapists,

laboratory technologists and occupational therapists, among others. We also have general practitioner and specialist physician positions that remain vacant despite all our recruitment efforts. The issue of declining human resources in New Brunswick is affecting not only Vitalité Health Network but also our health system partners. Other public services, such as the education system, are also affected, with a number struggling to find qualified human resources to provide the public with services. Finally, even private-sector organizations are facing this challenge. I can assure you that the Network's Leadership Team and all our directors and managers are quite aware of the scope of the human resources challenge before us. On the ground, our employees are working tirelessly to maintain service delivery under sometimes difficult circumstances. A number of our teams are entirely devoted to finding short- and medium-term solutions. In particular, the Human Resources Department is striving to expand our recruitment and retention initiatives. The solutions are often complex and require support and approval from government authorities to be implemented. This is why we are collaborating with our provincial health system partners, including the Department of Health and Horizon Health Network, to find and implement solutions.

- National award received by one of our physicians

The Board of Directors will send a congratulatory letter to Dr. Natalie Cauchon for receiving the Reg L. Perkin Award, which is high-level recognition given by the College of Family Physicians of Canada (CFPC).

- Palliative care home in the Moncton region

Gilles Lanteigne, President and CEO, Michelyne Paulin, Chairperson of the Board of Directors, and Johanne Roy, Vice-President of Clinical Services, had met with Ms. Maltais and Ms. Goulet about the establishment of a palliative care home in the Greater Moncton region. This issue will be followed closely.

- Representation meetings and outreach

The Atlantic Cancer Research Institute (ACRI) had met with Vitalité Health Network's President and CEO and senior management. This meeting had proved very productive and work was ongoing to improve inter-facility collaboration. A meeting had also taken place with the Université de Moncton and work was ongoing to establish the Centre for Precision Medicine.

LIST OF TEMPORARY PRIVILEGES – November 26, 2018

Physician	Specialty	Category	Privilege Dates		Zones
			From	To	
DOIRON, Ghislain	Family Practice / Emergency Medicine / Hospitalization	Locum	September 24, 2018	December 21, 2018	1B
HUSSAIN, Arif	Pediatrics/Cardiology	Consulting	November 6, 2018	January 29, 2019	1B
LEBLANC, Marie-Josée	Family Practice / Emergency Medicine	Associate	November 24, 2018	February 16, 2019	1B
LEBLANC, Martin	Dermatology / Mohs Surgery	Associate	November 10, 2018	February 2, 2019	1B
MALLET, Zoé	Family Practice / Emergency Medicine / Hospitalization	Locum	September 24, 2018	December 21, 2018	1B, 4, 5, 6
LEBRETON, Danica	Pediatrics	Associate	September 29, 2018	December 21, 2018	1B
LÉVESQUE, Jérôme	Pathology / Anatomical Pathology	Locum	November 1, 2018	January 17, 2019	1B
MARTIN, Paul	Urology	Locum	July 31, 2018	October 23, 2018	1B, 4, 5, 6
MCLAUGHLIN, Alexandre	Emergency Medicine	Locum	November 18, 2018	February 10, 2019	1B, 6
MILLER, Angela	Pathology / Anatomical Pathology / Cytopathology / Forensic Pathology	Consulting	September 20, 2018	December 13, 2018	1B
POIRIER, Matthieu	Respirology	Associate	October 15, 2018	January 4, 2019	1B
NORIS, Dominique	Pediatrics	Associate	October 6, 2018	January 5, 2019	1B
ROBICHAUD, Alexandre	Family Practice / Emergency Medicine	Locum	September 24, 2018	December 21, 2018	1B, 4, 5, 6
VACHON-ROY, Olivier	Pathology / Anatomical Pathology	Consulting	June 14, 2018	September 8, 2018	1B
SIKA, Ginette	Family Practice / Emergency Medicine / Hospitalization	Locum	September 14, 2018	December 7, 2018	1B, 4, 5, 6
YOUSSEF, Sameh	Pathology / Anatomical Pathology / Cytopathology	Associate	November 28, 2018	February 20, 2019	1B
BEAULIEU, Émilie	Family Practice / Emergency Medicine	Associate	October 27, 2018	January 18, 2019	4
BLANC, Mathieu	Radiology	Associate	November 17, 2018	February 8, 2019	4
GARDNER, Angus	Obstetrics/Gynecology	Locum	August 13, 2018	November 9, 2018	4
GOLFAM, Mohammed	Nuclear Medicine	Associate	November 24, 2018	February 15, 2019	4
LANGIS, Marie-Pier	Radiology	Associate	October 6, 2018	December 28, 2018	4
MARTIN, Jessica	Family Practice / Emergency Medicine	Associate	October 6, 2018	December 28, 2018	4
MOREAU, Vincent	Emergency Medicine / Family Practice	Associate	September 29, 2018	December 21, 2018	4
ROY, Marie-Josée	Pediatrics	Locum	November 30, 2018	February 22, 2019	4
CLOUTIER-LAMBERT, Christophe	Radiology	Locum	November 5, 2018	January 25, 2019	4

Legend: D = Decision I = Information C = Consultation

Physician	Specialty	Category	Privilege Dates		Zones
			From	To	
YEKINI, Idris	Obstetrics/Gynecology	Locum	September 14, 2018	December 7, 2018	5
TAIWO, Adedayo Adeinale	Obstetrics/Gynecology	Locum	August 11, 2018	November 3, 2018	5
MINZ, Jonathan	Emergency Medicine	Locum	November 7, 2018	January 25, 2019	5
RAI, Vasantha	Anesthesia	Locum	November 19, 2018	February 8, 2019	5
MILLS, Martha	Obstetrics/Gynecology	Locum	November 11, 2018	February 1, 2019	5
ALKHUNAIZI, Auday	Emergency Medicine	Associate	October 18, 2018	January 11, 2019	5
WARD, Charlene	Emergency Medicine	Locum	October 12, 2018	January 4, 2019	5 and 1B
BEAUCAGE, Pierre	Family Practice	Locum	October 27, 2018	January 18, 2019	6
BLANCHETTE, Rémi	Radiology	Locum	August 31, 2018	November 16, 2018	6
BOSKOVIC, Jasmina	Family Practice	Locum	October 22, 2018	January 15, 2019	6
DESLAURIERS, Jean-Phillip	Rheumatology	Associate	October 25, 2018	January 18, 2019	6
DIGNARD, Hugo	Family Practice	Locum	August 31, 2018	November 16, 2018	6
FARREL, Ruth	Obstetrics/Gynecology	Associate	October 25, 2018	January 16, 2019	6
GUENICHE, Fanny	Family Practice	Associate	October 27, 2018	January 18, 2019	6
HARPER, Aaron	Pathology	Associate	November 17, 2018	February 15, 2019	6
LANDRY, Geneviève	Family Practice	Associate	October 2, 2018	December 25, 2018	6
LANDRY, Jean-Gabriel	Anesthesia	Locum	October 12, 2018	January 4, 2019	6
MÉNARD, Sophonie	Family Practice	Locum	September 12, 2018	December 5, 2018	6
SAAB, David	Family Practice	Locum	November 17, 2018	February 15, 2019	6

MOTION 2018-12-04 / 02P

Moved by Wes Knight

Seconded by Anne Soucie

That the Board of Directors adopt the consent agenda from the December 4, 2018 public meeting following removal of item 5.3 – Report by the President and Chief Executive Officer.

Motion carried unanimously.

6. Committee reports**6.1 Governance and Nomination Committee**

Lucille Auffrey, Committee Chair, presented the report on the November 14, 2018 meeting. The following items had been raised:

- Terms of reference of the Ad Hoc Committee for Hospital and Community Facility Service Delivery;
- By-Laws and Regulations of the Edmundston Regional Hospital Auxiliary;
- Opportunity for comments from the public (MOTION 2018-11-14 / 03GMC);
- Members' attendance at meetings.

MOTION 2018-12-04 / 03P

Moved by Lucille Auffrey

Seconded by Norma McGraw

That the Board of Directors receive the report on the November 14, 2018 meeting of the Governance and Nomination Committee.

Motion carried unanimously.

MOTION 2018-12-04 / 04P

Moved by Emeril Haché

Seconded by Gaitan Michaud

That the Board of Directors adopt the following motion made at the November 14, 2018 meeting of the Governance and Nomination Committee: MOTION 2018-11-14 / 03GMC.

Motion carried unanimously.

6.2 Finance and Audit Committee

Rita Godbout, Committee Chair, presented the report on the November 13, 2018 meeting. The following items had been raised:

- 2019–2020 capital budgets (MOTION 2018-11-13 / 03FV);
- Financial statements for the period ended September 30, 2018 (MOTION 2018-11-13 / 04FV and MOTION 2018-11-13 / 05FV).

MOTION 2018-12-04 / 05P

Moved by Rita Godbout

Seconded by Wes Knight

That the Board of Directors receive the report on the November 13, 2018 meeting of the Finance and Audit Committee.

Motion carried unanimously.

MOTION 2018-12-04 / 06P

Moved by Emeril Haché

Seconded by Rita Godbout

That the Board of Directors adopt the following motions made at the November 13, 2018 meeting of the Finance and Audit Committee: MOTION 2018-11-13 / 03FV, MOTION 2018-11-13 / 04FV and MOTION 2018-11-13 / 05FV.

Motion carried unanimously.

6.3 Client Service, Quality Management and Safety Committee

Anne Soucie, standing in for Claire Savoie, Committee Chair, presented the report on the November 13, 2018 meeting. The following items had been raised:

- 2017–2018 annual reports:
 - Complaints Q2;
 - Incidents Q2;
 - Incidents related to confidentiality and privacy protection Q2;
 - Outstanding disputes and claims;
 - Recommendations of review committees.
- Quality improvement initiatives originating from the Outpatient Services and Professional Services sectors;
- Safety culture / strategic refocusing;
- Strategic and operational scorecard (September 2018).

MOTION 2018-12-04 / 07P

Moved by Anne Soucie

Seconded by Sonia A. Roy

That the Board of Directors receive the report on the November 13, 2018 meeting of the Client Service, Quality Management and Safety Committee.

Motion carried unanimously.

6.4 Strategic Research and Training Committee

No meeting of the Strategic Research and Training Committee had taken place since the last meeting of the Board of Directors.

6.5 Ad Hoc Committee for Hospital and Community Facility Service Delivery

Lucille Auffrey, Committee Chair, presented the report on the November 1, 2018 meeting. The following items had been raised:

- Community Health Needs Assessment (CHNA);
- Medical resources;
- List of care and service improvements for the Grand Falls, Saint-Léonard and Drummond regions as well as for the Saint-Quentin, Kedgwick and Grimmer regions.

MOTION 2018-12-04 / 08P

Moved by Lucille Auffrey

Seconded by Sonia A. Roy

That the Board of Directors receive the report on the November 1, 2018 meeting of the Ad Hoc Committee for Hospital and Community Facility Service Delivery.

Motion carried unanimously.

6.6 Medical Advisory Committee (MAC)

Dr. Nicole LeBlanc presented her report as Regional Chief of Staff. The following items had been raised:

- Harmonization of the regional medical structure;
- Certification – “Inscription Med” Platform;

- Competencies file;
- Revision of MAC's terms of reference and meeting procedures.

Dr. LeBlanc, as Committee Chair, also presented the report on the November 6, 2018 meeting. The following items had been raised:

- Reports presented to the MAC members:
 - Regional medical complaints report;
 - MAC scorecard;
 - Professional Advisory Committee (PAC) – September 14, 2018 meeting.
- Regional form: Renal biopsy – Nephrology (MOTION 2018-11-06/02CMC);
- Revision of MAC's terms of reference (MOTION 2018-11-06/03CMC);
- Requests for privileges and for changes to privileges (MOTION 2018-11-06/06CMC);
- Appointment requests – Department, division or service heads or regional/provincial committee chairs (MOTION 2018-11-06/07CMC).

MOTION 2018-12-04 / 09P

Moved by Sonia A. Roy
 Seconded by Lucille Auffrey

That the Board of Directors receive the reports submitted by the Regional Chief of Staff and Chairperson of the Medical Advisory Committee (November 6, 2018 meeting).

Motion carried unanimously.

MOTION 2018-12-04 / 10P

Moved by Denis Pelletier
 Seconded by Wes Knight

That the Board of Directors adopt the following motions made at the November 6, 2018 meeting of the Medical Advisory Committee: MOTION 2018-11-06/02CMC, MOTION 2018-11-06/03CMC, MOTION 2018-11-06/06CMC and MOTION 2018-11-06/07CMC.

Motion carried unanimously.

6.7 Professional Advisory Committee

No meeting of the Professional Advisory Committee had taken place since the last Board of Directors' meeting.

7. Documentation for members

The President and CEO had submitted the article "Quand l'amélioration de la qualité améliore l'accessibilité et la performance." Dr. Nicole LeBlanc briefly summarized the article.

8. Patient experience history

No patient experience history was presented at the meeting.

9. Community relations / services provided

There was no presentation during the meeting on community relations or services provided.

10. Adjournment

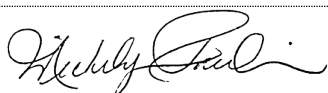
Pauline Bourque moved to adjourn the meeting at 2:10 p.m.

11. Evaluation of meeting

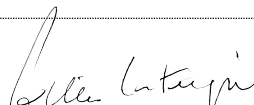
The members of the Board of Directors were invited to evaluate the meeting.

12. Opportunity for comments from the public

Members of the public had the opportunity to make comments.



Michelyne Paulin, CPA, CGA
 Chairperson of the Board of Directors



Gilles Lanteigne, Ph. D.
 Secretary of the Board of Directors