

NOTICE OF MEETING MINUTES 

(Original version signed and archived)

<b>Title of meeting:</b>	Board of Directors	<b>Date and time:</b>	April 17, 2018 at 1:00 p.m.		
<b>Purpose of meeting:</b>	Public meeting	<b>Location:</b>	Restigouche Hospital Centre Gymnasium		
<b>Chairperson:</b> <b>Secretary:</b>	Michelyne Paulin Sonia Haché-Lanteigne				
<b>Participants</b>					
<b>Members</b>					
Lucille Auffrey	√	Wes Knight	√	Michelyne Paulin (Chairperson)	√
Pauline Bourque	√	Brenda Martin	x	Denis M. Pelletier	√
Rita Godbout (Treasurer)	√	Norma McGraw	√	Sonia A. Roy	√
Gabriel Godin (Vice-Chairperson)	√	Gaitan Michaud	√	Claire Savoie	√
Emeril Haché	√	Jean-Marie Nadeau	√	Anne C. Soucie	√
<b>Ex officio members</b>					
Gilles Lanteigne	√	Dr. Nicole LeBlanc	x	Janie Levesque	√
<b>Leadership Team</b>					
Gisèle Beaulieu	√	Jacques Duclos	x	Johanne Roy	√
Dr. France Desrosiers	x	Stéphane Legacy	√	Réjean Bédard	√
<b>Guests</b>					
Bruno Battistini	x	Dr. Ben Amor	x	Brigitte Sonier-Ferguson	x
Dr. Michel Landry	x	Dr. Witkowski	x	Yves Goudreau	√
<b>MINUTES</b>					

**1. Call to order**

The meeting was called to order at 1:05 p.m.

**2. Constitution of quorum and notice of meeting**

The meeting was duly called and quorum was achieved.

**3. Adoption of the agenda**

The agenda was presented for adoption.

**MOTION 2018-04-17 / 01P**

Moved by Pauline Bourque

Seconded by Denis M. Pelletier

That the Board of Directors adopt the agenda.

**Motion carried unanimously.****4. Disclosure of potential conflicts of interest**

No conflicts of interest were raised.

**5. Adoption of the minutes of the February 13, 2018 meeting**

The minutes of the February 13, 2018 public meeting of the Board of Directors were presented for adoption.

**MOTION 2018-04-17 / 02P**

Moved by Emeril Haché

Seconded by Jean-Marie Nadeau

That the Board of Directors adopt the minutes of the February 13, 2018 public meeting.

**Motion carried unanimously.****6. Business arising from the minutes and follow-up**

No business arising from the minutes was discussed.

**7. Report by the President and Chief Executive Officer**

The President and CEO's report covered the period from February 5 to April 6, 2018. It included the main accomplishments involved in meeting the objectives of the 2017–2020 Regional Health and Business Plan and other priority files for the Network.

- Engagement of employees and medical staff
  - Development program for managers
- Financial and physical resources management
  - Sound financial management
- Human resources management
  - Appointment of new regional medical directors
  - Changes to the Leadership Team organizational structure
  - Registered nurse recruitment
- Relations with partners and community groups
  - Survey on the Baby Friendly Initiative (BFI)
  - Seeking patient experience partners
  - Ophthalmology services in the Restigouche region
- Strategic management/communications
  - Summary of implementation of policy on healthy food environments
  - Community suicide prevention project
- Implementation of a quality and patient safety culture
  - Management of items in facility waiting rooms
  - MORE<sup>OB</sup> Program at the Campbellton Regional Hospital
- Relations with the Board of Directors
  - Representation meetings and outreach

**8. Committee reports****8.1 Executive Committee**

No meeting of the Executive Committee had taken place since the last meeting of the Board of Directors.

**8.2 Governance and Nomination Committee**

Lucille Auffrey, Committee Chair, presented the report on the March 26, 2018 meeting. The following items had been raised:

- Policy and Procedure CA-135 “Code of Conduct and Morals of Members”;
- Annual General Meeting of the Board of Directors;
- Research project – health organization governance and management
- Policy and procedure CA-120 “Board of Directors and Governance Structure” (MOTION 2018-03-26 / 03GMC);
- Policy and Procedure CA-410 “Evaluation Framework” (MOTION 2018-03-26 / 04GMC);
- Policy and Procedure CA-320 “Governance and Nomination Committee” (MOTION 2018-03-26 / 05GMC);
- By-Laws – Medical section.

**MOTION 2018-04-17 / 03P**

Moved by Lucille Auffrey  
Seconded by Sonia A. Roy

That the Board of Directors receive the report on the March 26, 2018 meeting of the Governance and Nomination Committee.

**Motion carried unanimously.**

**MOTION 2018-04-17 / 04P**

Moved by Emeril Haché  
Seconded by Wes Knight

That the Board of Directors adopt the following motions made at the March 26, 2018 meeting of the Governance and Nomination Committee: MOTION 2018-03-26 / 03GMC, MOTION 2018-03-26 / 04GMC and MOTION 2018-03-26 / 05GMC.

**Motion carried unanimously.**

**8.3 Finance and Audit Committee**

Rita Godbout, Committee Chair, presented the report on the March 27, 2018 meeting. The following items had been raised:

- 2017-2018 Audit Plan (MOTION 2018-03-27 / 03FV);
- Policy and Procedure CA-330 “Finance and Audit Committee” (MOTION 2018/03/27 / 04FV);
- 2018-2019 Budget (MOTION 2018-03-27 / 05FV);
- Capital budgets 2018–2019;
- Financial statements for the year ended February 28, 2018 (MOTION 2018-01-23 / 06FV and MOTION 2018-01-23 / 07FV).

**MOTION 2018-04-17 / 05P**

Moved by Rita Godbout

Seconded by Claire Savoie

That the Board of Directors receive the report on the March 27, 2018 meeting of the Finance and Audit Committee.

**Motion carried unanimously.**

**MOTION 2018-04-17 / 06P**

Moved by Pauline Bourque

Seconded by Denis M. Pelletier

That the Board of Directors adopt the following motions made at the March 27, 2018 meeting of the Finance and Audit Committee: MOTION 2018-03-27 / 03FV, MOTION 2018-03-27 / 04FV, MOTION 2018-03-27 / 05FV, MOTION 2018-03-27 / 06FV and MOTION 2018-03-27 / 07FV.

**Motion carried unanimously.**

One member questioned the utilization of the budget surplus for, among other things, equipment before fiscal year end. It was explained that under the rules, a budget surplus at the end of the fiscal year is returned to the Department of Health. Surpluses cannot be used to purchase equipment. Equipment and other capital items have separate budgets. The Network has, on several occasions, made representations to the Department for operating surpluses to be retained and used for specific projects. However, the budget rules do not allow this. Based on this discussion, the following motion was moved:

**MOTION 2018-04-17 / 07P**

Moved by Norma McGraw

Seconded by Lucille Auffrey

Moved that the Board of Directors mandate Vitalité Health Network to pursue its representations to the authorities to allow end-of-year budget surpluses to be retained and used for specific projects.

**Motion carried unanimously.**

The Network’s Five-Year Plan prioritizes equipment requests. This plan will be tabled at the next meeting.

**8.4 Client Service, Quality Management and Safety Committee**

Norma McGraw, Committee Chair, presented the report on the March 27, 2018 meeting. The following items had been raised:

- Accreditation – follow-up;
- Reports:
  - Inpatient experience Q3;
  - Complaints Q3;
  - Incidents Q3;
  - Recommendations of review committees;
  - Primary health care survey.
- Policy and Procedure CA-350 “Client Service, Quality Management and Safety Committee” (MOTION 2018-03-27 / 03SCGQS);
- Strategic and operational scorecard (January 2018).

**MOTION 2018-04-17 / 08P**

Moved by Norma McGraw

Seconded by Lucille Auffrey

That the Board of Directors receive the report on the March 27, 2018 meeting of the Client Service, Quality Management and Safety Committee.

**Motion carried unanimously.**

**MOTION 2018-04-17 / 09P**

Moved by Pauline Bourque

Seconded by Wes Knight

That the Board of Directors adopt the following motion made at the March 27, 2018 meeting of the Client Service, Quality Management and Safety Committee: MOTION 2018-03-27 / 03SCGQS.

**Motion carried unanimously.**

**8.5 Strategic Research and Training Committee**

Pauline Bourque, Committee Chair, presented the report on the November 12, 2018 meeting. The following items had been raised:

- Updating of Operational Plan for Development of University Mission 2018–2020;
- Updated research project list;
- Communications Plan;
- Revision of terms of reference of the Strategic Research and Training Committee (MOTION 2018/03/12-03-CSRF);
- Joint proposal to the Department (business plan) for clinical learning networks;
- Duo Fund;
- Clinician researchers;
- Anatomy Laboratory.

**MOTION 2018-04-17 / 10P**

Moved by Pauline Bourque

Seconded by Lucille Auffrey

That the Board of Directors receive the report on the March 12, 2018 meeting of the Strategic Research and Training Committee.

**Motion carried unanimously.**

**MOTION 2018-04-17 / 11P**

Moved by Pauline Bourque

Seconded by Lucille Auffrey

That the Board of Directors adopt the following motion made at the March 12, 2018 meeting of the Strategic Research and Training Committee: MOTION 2018-03-18 / 03CSRF.

**Motion carried unanimously.**

**8.6 Medical Advisory Committee**

The President and CEO presented the report from Dr. Nicole LeBlanc, Regional Chief of Staff, who was absent. The following items had been raised:

- New privilege granting process for appointments 2018–2020;
- Implementation plan for new medical structure;
- Process to review medical certification;
- Reports presented to the Medical Advisory Committee:
  - Progress report – New scorecard;
  - Heart failure audit report (completed);
  - Professional Advisory Committee report.

In the absence of Dr. Nicole LeBlanc, Committee Chairperson, the President and CEO also presented the report on the March 20, 2018 meeting. The following items had been raised:

- Presentations:
  - Integration into practice of international medical graduates without Canadian certification;
  - Revision of By-Laws.

- Policies:
  - GEN.3.40.08 “Verbal/Telephone Orders” (MOTION 2018-03-20 / 02CMC);
  - USI.3.10.25 “Analgesia, Sedation, Care of Mechanically Ventilated Patients” (MOTION 2018-03-20 / 04CMC);
  - BOP.2.10.05 “Safe Surgery Checklist” (MOTION 2018-03-20 / 05CMC);
  - GEN.3.80.33 “Medical Assistance in Dying” (MOTION 2018-03-20 / 06CMC);
  - INF.4.30.10 “Pneumococcal Vaccine” (MOTION 2018-03-20 / 07CMC).
- Form: Medical Orders – IV Insulin “Adult Patients (except: ketoacidosis)” (MOTION 2018-03-20 / 03CMC);
- Renewal – Medical Advisory Committee membership (MOTION 2018-03-20 / 12CMC);
- Requests for privileges and for changes to privileges:
  - Privilege appointment requests – Zones 4 and 1B (MOTION 2018-03-20 / 10CMC).
- Department head appointments (MOTION 2018-03-20 / 11CMC).

**MOTION 2018-04-17 / 12P**

Moved by Sonia A. Roy

Seconded by Lucille Auffrey

That the Board of Directors receive the report submitted by the Regional Chief of Staff and Chairperson of the Medical Advisory Committee (March 20, 2018 meeting).

**Motion carried unanimously.**

**MOTION 2018-04-17 / 13P**

Moved by Jean-Marie Nadeau

Seconded by Rita Godbout

That the Board of Directors adopt the following motions made at the March 20, 2018 meeting of the Medical Advisory Committee: MOTION 2018-03-20 / 02CMC, MOTION 2018-03-20 / 03CMC, MOTION 2018-03-20 / 04CMC, MOTION 2018-03-20 / 05CMC, MOTION 2018-01-20 / 06CMC, MOTION 2018-03-20 / 07CMC, MOTION 2018-03-20 / 10CMC, MOTION 2018-01-20 / 11CMC and MOTION 2018-01-20 / 12CMC.

**Motion carried unanimously.**

**8.7 Professional Advisory Committee**

Janie Levesque, Committee Chair, presented the report on the March 28, 2018 meeting. The following items had been raised:

- Advanced skills;
- Updating of terms of reference of the Professional Advisory Committee;
- Renewal – Professional Advisory Committee membership;
- BOP.2.10.05 “Safe Surgery Checklist” (MOTION 2018/03/28 / 03CPC);
- Policy GEN.3.80.33 “Medical Assistance in Dying” (MOTION 2018/03/28 04CPC);
- Terms of reference of the Abbreviations Committee (MOTION 2018/03/28 05CPC);
- Verbal/telephone orders (MOTION 2018/03/28 06CPC);
- Presentation of the following reports:
  - Executive Report – Clinical Record Audits – Nursing;
  - Report on the experience of inpatients;
  - Complaint Report: Q3 2017–18.

**MOTION 2018-04-17 / 14P**

Moved by Pauline Bourque

Seconded by Wes Knight

That the Board of Directors receive the report on the March 28, 2018 meeting of the Professional Advisory Committee.

**Motion carried unanimously.**

**MOTION 2018-04-17 / 15P**

Moved by Denis M. Pelletier

Seconded by Anne Soucie

That the Board of Directors adopt the following motions made at the March 28, 2018 meeting of the

Professional Advisory Committee: MOTION 2018/03/28 03CPC, MOTION 2018/03/28 04CPC, MOTION 2018/03/28 05CPC and MOTION 2018/03/28 06CPC.

**Motion carried unanimously.**

### 9. Physicians' temporary privileges

In the absence of Dr. Desrosiers, Vice-President of Medical Services, Training and Research, the President and CEO presented the list of temporary privileges granted since the last Board of Directors' meeting (from the period February 5 to April 6, 2018). The list was presented for endorsement.

LIST OF TEMPORARY PRIVILEGES - April 4, 2018					
Physicians	Specialties	Categories	Privilege Dates		Zones
			From	To	
BEN AMOR, Dr. Ibtihel Mouna	Medical Genetics	Associate	March 5, 2018	June 1, 2018	1B
BRADY, Dr. Jolene	Radiology	Consulting	April 28, 2018	June 29, 2018	1B
BROWN, Dr. Douglas	Radiology	Consulting	April 29, 2018	June 29, 2018	1B
BUYUKDERE, Dr. Hakan	Hematopathology	Consulting	March 12, 2018	June 8, 2018	1B
COURSIMAULT, Dr. Benoit	Orthopedics	Courtesy	February 1, 2018	April 27, 2018	1B
ELLIS, Dr. Ralph G.	Radiology	Consulting	April 1, 2018	June 29, 2018	1B
FOWLIE, Dr. Frank E.	Radiology	Consulting	April 8, 2018	June 29, 2018	1B
DOUGLAS, Dr. Stephen C.	Neurology	Consulting	April 1, 2018	June 29, 2018	1B
ISA, Dr. Ahaoliza Diana	Orthopedics	Consulting	April 29, 2018	June 29, 2018	1B
KYDD, Dr. David	Radiology	Consulting	April 1, 2018	June 29, 2018	1B
LÉGARE, Dr. Jean-François	Cardiology	Consulting	February 21, 2018	May 18, 2018	1B
LEGER, Dr. Mélanie Pauline	Family Practice / Emergency	Locum	March 5, 2018	June 1, 2018	1B, 4, 5, 6
MACINTOSH, Dr. Jason	Family Practice / Emergency	Locum	February 6, 2018	May 4, 2018	1B
MAILHOT, Dr. Sylvain	Hematopathology	Consulting	March 12, 2018	June 8, 2018	1B
MARION, Dr. Alain	Anatomical Pathology	Consulting	March 30, 2018	June 26, 2018	1B
MOHANDAS, Dr. Rajender	Ophthalmology	Locum	April 29, 2018	June 29, 2018	1B
MOWAT, Dr. Jeffrey John	Radiology	Consulting	April 1, 2018	June 29, 2018	1B
POIRIER, Dr. André	Vascular Surgery	Consulting	April 14, 2018	June 29, 2018	1B
PRASAD, Dr. Vikash	Radiology	Consulting	April 29, 2018	June 29, 2018	1B
PUNNA, Dr. Satish	Radiology	Consulting	April 29, 2018	June 29, 2018	1B
TANG, Dr. Ying	Radiology	Consulting	April 1, 2018	June 29, 2018	1B
TESSIER, Dr. Patrice	Pathology	Consulting	February 23, 2018	May 18, 2018	1B
TRIDER, Dr. Carrie-Lee	Pediatrics	Locum	April 7, 2018	June 29, 2018	1B
BUTLER, Dr. Jonathan	Radiology	Locum	February 10, 2018	May 4, 2018	4
EZZAT, Dr. Jumana	Radiology	Locum	April 3, 2018	June 26, 2018	4
GUEYÉ, Dr. Ameth	Family Practice / Emergency	Locum	March 19, 2018	June 8, 2018	4
LAPORTE, Dr. Jennifer	Family Practice / Emergency	Locum	March 2, 2018	May 25, 2018	4
PETITCLERC, Dr. Sophie	Radiology	Locum	February 10, 2018	May 4, 2018	4
POZDNYAKOV, Dr. Sergey	Pathology	Locum	March 12, 2018	June 1, 2018	4
AIT YAHIA, Dr. Chabane	Family Practice	Associate	January 27, 2018	April 20, 2018	5
AL HABASH, Dr. Muhanad Y.	Internal Medicine	Associate	March 9, 2018	June 1, 2018	5
BERLE, Dr. Muriel	Family Practice	Associate	February 2, 2018	April 27, 2018	5
BRYNIAK, Dr. Christopher	Psychiatry	Associate	April 3, 2018	June 26, 2018	5
DIAZ NORIEGA, Dr. Oscar	Internal Medicine	Associate	April 7, 2018	June 26, 2018	5
DURAIRAJ, Dr. Priya	Ophthalmology	Locum	March 3, 2018	May 25, 2018	5 and 6
FINN, Dr. Céline	Psychiatry	Actif	March 31, 2018	June 26, 2018	5
THATTAS, Dr. Maged	Family Practice	Locum	February 26, 2018	April 18, 2018	5
MELNYK, Dr. Olena	Family Practice	Locum	February 5, 2018	April 27, 2018	5
OSMAN, Dr. Houssein Sabeh	Family Practice	Locum	January 20, 2018	April 13, 2018	5
BOISVERT, Dr. Catherine	Anesthesia	Locum	April 7, 2018	June 26, 2018	6
DUMOUCHEL, Dr. Vincent	Family Practice	Locum	March 1, 2018	May 24, 2018	6
IMBAULT, Dr. Gabrielle	Family Practice	Locum	April 18, 2018	June 26, 2018	6
KHEREBA, Dr. Mohamed	General Surgery	Locum	April 5, 2018	June 26, 2018	6
LAFERRIERE-LANGLOIS, Dr. Pascal	Anesthesia	Locum	April 2, 2018	June 26, 2018	6
LÉGARE, Dr. Jean-François	Cardiac Surgery	Consulting	April 1, 2018	June 26, 2018	6
POZEG, Dr. Zlato I.	Surgery	Consulting	April 1, 2018	June 26, 2018	6
SANDERSON, Dr. Susan	Pediatric Endocrinology	Consulting	April 1, 2018	June 26, 2018	6
SANDHU, Dr. Neelam	Pathology	Locum	April 3, 2018	June 19, 2018	6
TOOMA, Dr. Georges	Surgery	Locum	March 15, 2018	June 1, 2018	6

### **MOTION 2018-04-17 / 16P**

Moved by Sonia A. Roy

Seconded by Claire Savoie

That the Board of Directors endorse the list of temporary privileges dated February 5 to April 6, 2018, as presented.

**Motion carried unanimously.**

**10. Correspondence**

A list of the correspondence received or sent by the Board of Directors was presented to the members.

**11. Documentation for members**

Two relevant articles were given to members for consideration:

- “Why some patients who do not need hospitalization cannot leave”;
- “Collectif pour le vieillissement en santé et soins.”

Sonia A. Roy summarized the article “Why some patients who do not need hospitalization cannot leave” and Claire Savoie summarized the article “Collectif pour le vieillissement en santé et soins : Explorons notre vécu et façonnons notre avenir.” Ms. Roy and Ms. Savoie were thanked for their presentations. The members of the Board of Directors were invited to suggest articles for future meetings.

**12. Patient experience history****12.1 Anticoagulant Therapy Clinic – Presentation**

As part of the patient- and family-centred care strategy, Majella O’Brian, whose daily life involves taking oral anticoagulants, was asked to talk about her experience as a patient. She presented her history, how her problem impacts her life, and the challenges encountered during her multiple contacts with health professionals related to managing this medication. She spoke about how satisfied she was with the care received at the Anticoagulant Therapy Clinic. As part of a pilot project, the St. Joseph Community Health Centre in Dalhousie had established an anticoagulant therapy clinic involving the use of a coagulometer. This clinic allows the therapeutic standards to be monitored and the medication to be managed more effectively, with timely and thorough follow-up. Oral anticoagulant therapy is a treatment that halts or slows the coagulation of blood. The most commonly used anticoagulant is Coumadin. This treatment is used to manage chronic cardiac or vascular illnesses or is used on a preventive basis. INR (international normalized ratio) is the laboratory analysis used to monitor anticoagulants. Dina Haché, Manager of Primary Health Care, presented an overview of the clinic’s operations. She was accompanied by Luce Aubé, Nurse Coordinator of the clinic, who also presented an overview of the services provided at the Pain Clinic. The Chairperson of the Board of Directors warmly thanked Ms. O’Brian.

**13. Community relations / services provided**

No presentation on this topic was given.

**14. Other items****14.1 Announcement: clinician researchers**

The Network was proud to officially introduce its first two clinician researchers, Dr. Mouna Ben Amor, geneticist, and Dr. Ludivine Witkowski, neurologist. They had begun their duties, which was excellent news and an important step forward in the Network’s efforts to develop its university mission and expand research within its facilities. This was also an outstanding example of partnership between the Centre de formation médicale du Nouveau-Brunswick and the New Brunswick Health Research Foundation, which funds research activities. Such partnerships are key to facilitating the recruitment and retention of qualified clinicians in New Brunswick.

**14.2 Laboratory study**

Stéphane Legacy, Vice-President of Outpatient and Professional Services, and Yves Goudreau, Director of Laboratory Services, presented the laboratory study for adoption of the Network’s Laboratory Services Transformation and Modernization Plan. Dr. Martin Robichaud, Medical Director of Laboratory Services, had participated in the study but was not present for this presentation.

**MOTION 2018-04-17 / 17P**

Moved by Claire Savoie

Seconded by Denis M. Pelletier

That the Board of Directors accept the submission of Dr. Ralph Dadoun’s report and the Laboratory Services Modernization and Transformation Plan.

**Motion carried unanimously.**

**14.3 Cybersecurity**

In March, HealthCareCAN he had held a symposium on cybersecurity in the health care field. Representatives from all provinces had attended, including officials from the New Brunswick Department of Health and from Health Canada. The participants had had the opportunity to better appreciate the current

issues and challenges around the protection and security of personal and administrative data. A panel made up of international experts had shared knowledge with the attendees and discussed global developments in this area. A number of ransomware attacks had already been reported around the world. A consensus had emerged from the symposium to the effect that facilities' clinical and administrative data was of considerable value and that implementation of a Canada-wide strategy was needed to better protect information management systems from computer hackers. Since Vitalité Health Network had attended the symposium, our organization had been invited to sign the Declaration of Commitment to Cybersafe Healthcare. The Leadership Team had studied this document and agreed with the proposed approach. The declaration was presented to the members for a decision.

**MOTION 2018-04-17 / 18P**

Moved by Jean-Marie Nadeau

Seconded by Lucille Auffrey

That the Board of Directors authorize Vitalité Health Network to be a signatory to the Declaration of Commitment to Cybersafe Healthcare, which recognizes the importance and urgency of protecting essential infrastructure systems and data against cyberthreats to Canada's health care organizations.

**Motion carried unanimously.**

**14.4 2018–2019 Regional Health and Business Plan**

The Network had conducted its strategic planning during the fall of 2016, holding several consultations with the public as well as its partners, physicians and entire staff. The Board of Directors had approved the resulting plan, entitled "Toward the Modernization and Transformation of the Health Care System," in January 2017. During the fall of 2017, the Network had reviewed its strategic plan in light of the developments and changes that had taken place and that were expected to take place in the coming year. In the course of its review, it had factored in various discussions with its communities. The Strategic Plan initiatives that were prioritized for 2018–2019 make up the operational plan and are included in the Regional Health and Business Plan.

The Network's Regional Health and Business Plan is required under Section 32 of the *Regional Health Authorities Act*. The draft plan was distributed to the members of the Board of Directors for approval.

**MOTION 2018-04-17 / 19P**

Moved by Lucille Auffrey

Seconded by Emeril Haché

That the Board of Directors accept the 2018–2019 Regional Health and Business Plan as presented.

**Motion carried unanimously.**

**15. Adjournment**

Sonia Roy moved to adjourn the meeting at 4:25 p.m.

**16. Evaluation of meeting**

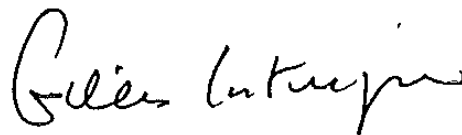
The members of the Board of Directors were invited to evaluate the meeting.

**17. Opportunity for comments from the public**

No comments were received from the public since the person who had asked to speak was absent.



Michelyne Paulin  
Chairperson of the Board of Directors



Gilles Lanteigne  
Secretary of the Board of Directors