

NOTICE OF MEETING MINUTES

(Original version signed and archived)

Title of meeting:	Board of Directors	Date and time:	October 17, 2017, at 1:00 p.m.		
Purpose of meeting:	Public meeting	Location: Four Points by Sheraton, Moncton Rendez-Vous Room			
Chairperson:	Michelyne Paulin				
Secretary:	Sonia Haché-Lanteigne				
Participants					
Members					
Lucille Auffrey	√	Wes Knight	√	Michelyne Paulin (Chairperson)	√
Pauline Bourque	√	Brenda Martin	x	Denis M. Pelletier	√
Rita Godbout (Treasurer)	√	Norma McGraw	√	Sonia A. Roy	√
Gabriel Godin	√	Gaitan Michaud	√	Claire Savoie	√
Emeril Haché	√	Jean-Marie Nadeau	√	Anne C. Soucie (Vice-Chairperson)	√
Ex officio members					
Gilles Lanteigne	√	Dr. Nicole Leblanc	√	Janie Levesque	√
Leadership Team					
Gisèle Beaulieu	√	Jacques Duclos	√	Johanne Roy	√
Dr. France Desrosiers	√	Stéphane Legacy	√	Réjean Bédard (replacing Pierre Verret)	√
MINUTES					

1. Call to order

The Chairperson of the Board of Directors welcomed the participants and called the meeting to order at 1:00 p.m.

2. Constitution of quorum and notice of meeting

The meeting was duly called and quorum was achieved.

3. Adoption of notice of meeting

The notice of meeting was submitted for adoption.

MOTION 2017-10-17 / 01P

Moved by Sonia A. Roy
Seconded by Lucille Auffrey
That the Board of Directors adopt the notice of meeting.
Motion carried unanimously.

4. Declaration of potential conflicts of interest

No conflicts of interest were raised.

5. Adoption of the minutes of the June 19, 2017, meeting

The minutes of the June 19, 2017 meeting were presented for adoption.

MOTION 2017-10-17 / 02P

Moved by Wes Knight
Seconded by Emeril Haché
That the Board of Directors adopt the minutes of the June 19, 2017 meeting.
Motion carried unanimously.

6. Business arising from the minutes and follow-up**6.1 Position of the Board of Directors on the management of food and environmental services**

Minister Victor Boudreau had announced that the project to transfer the Extra-Mural Program to Blue Cross Medavie was moving forward, with this announcement having been made on the Friday afternoon before

the Labour Day weekend.

The following Tuesday, the Premier shuffled his cabinet. Benoît Bourque became the new minister of health, replacing Victor Boudreau. The Chairperson of the Board of Directors immediately sent a letter congratulating the new minister and requesting a meeting to discuss this matter. No response had yet been received, although the Minister plus his team and the President and CEO were able to meet on October 13 at their regular quarterly meeting.

Minister Benoît Bourque was initially hesitant to confirm the decision to transfer the Extra-Mural Program but clarified his position the following week. The transfer was to take place. A structure consisting of a number of committees started to meet to work on various aspects of the file.

Over the summer, the Board of Directors held two special in camera meetings (on August 29 and September 7) to monitor the file and reaffirm its position that the Extra-Mural Program's services should be maintained under Vitalité Health Network for reasons of quality and efficiency.

In the meantime, many declarations of support to maintain the program within Vitalité Health Network were continuing to come in from groups, associations and individuals, as indicated by the press reviews and correspondence received.

Concerning the transfer of food and environmental services, the Department of Health was, with support from Service NB, continuing to develop a contractual agreement. The process had somewhat exceeded the initial timeline, i.e. the end of October, since a final contract proposal was still awaited.

The Minister of Health's decision to maintain the decision had caused confusion within the public and the Board of Directors, with the latter maintaining its position on behalf of the communities served by the Network. The Medical Staff had unanimously come out in favour of the Board of Directors' position.

MOTION 2017-10-17 / 03P

Moved by Norma McGraw

Seconded by Lucille Auffrey

That the Board of Directors continue the process of making the Premier of New Brunswick aware of its objections.

Motion carried unanimously.

MOTION 2017-10-17 / 04P

Moved by Pauline Bourque

Seconded by Denis Pelletier

That the Board of Directors maintain its firm and unanimous position against the privatization of the management of the Extra-Mural Program and of food and environmental services to a private company.

Motion carried unanimously.

MOTION 2017-10-17 / 05P

Moved by Pauline Bourque

Seconded by Sonia A. Roy

That the Board of Directors clearly and unequivocally communicate to the Department of Health that its participation in coordination meetings in no way changed its position on the privatization files and that attendance by its medical and professional staff was for information purposes only.

Motion carried unanimously.

7. Report by the President and Chief Executive Officer (CEO)

The report covered the period from June 12 to October 6, 2017. The purpose of this report was to inform members of the main accomplishments in meeting the objectives of the 2016-2019 Regional Health and Business Plan and other priority files for the Network. The following topics were included:

- Engagement of employees and medical staff:
 - One year since medical assistance in dying had been legalized.
- Financial and physical resources management:
 - Wifi Internet access for patients and visitors.
- Human resources management:

- Appointment of a new Chief of Staff for the Northwest Zone;
- Appointment of an Acting Vice-President of Human Resources;
- Human resources profile;
- Human resources challenges;
- Labour relations at Chaleur Regional Hospital.
- Relations with our partners and community groups:
 - Network's membership in the Secrétariat international des infirmières et infirmiers de l'espace francophone (SIDIEF);
 - Better access to services for First Nations members.
- Strategic management/communications:
 - Emphasis on families as "care partners";
 - Wound care symposium;
 - Annual planning session of the Strategic Operations Committee.
- Implementation of a quality and patient safety culture:
 - Positive results from the June 2017 accreditation survey;
 - Accreditation process for laboratory services under way;
 - Influenza vaccination campaign for employees.
- Relations with the Board of Directors:
 - Representation meetings and outreach.

8. Board of Directors' committee reports

8.1 Executive Committee

No meeting of the Executive Committee had taken place since the last meeting of the Board of Directors.

8.2 Governance and Nomination Committee

Lucille Auffrey, Committee Chair, presented the report on the September 25, 2017 meeting. The following items had been raised:

- 2017-2018 Work Plan (MOTION 2017-09-25 / 03GMC)
- 2017-2018 Training Plan (Motion 2017-09-25 / 04GMC)
- Working group for Board of Directors' retreat (Motion 2017-09-25 / 05GMC)

MOTION 2017-10-17 / 06P

Moved by Norma McGraw

Seconded by Gabriel Godin

That the Board of Directors endorse the 2017-2018 Work Plan as presented.

Motion carried unanimously.

MOTION 2017-10-17 / 07P

Moved by Gabriel Godin

Seconded by Sonia A. Roy

That the Board of Directors endorse the Board of Directors' 2017-2018 Training Plan as presented.

Motion carried unanimously.

MOTION 2017-10-17 / 08P

Moved by Sonia A. Roy

Seconded by Claire Savoie

That the Board of Directors endorse the establishment of the ad hoc working group reporting to the Governance and Nomination Committee and consisting of the following members:

- Anne Soucie (Chair of the Working Group);
- Lucille Auffrey (Governance and Nomination);
- Rita Godbout (Finance and Audit);
- Norma McGraw (Client Service, Quality Management and Safety)
- Pauline Bourque (Strategic Research and Training)

Motion carried unanimously.

MOTION 2017-10-17 / 09P

Moved by Lucille Auffrey

Seconded by Rita Godbout

That the Board of Directors receive the report on the September 25, 2017 meeting of the Governance and Nomination Committee.

Motion carried unanimously.

MOTION 2017-10-17 / 10P

Moved by Jean-Marie Nadeau

Seconded by Norma McGraw

That the Board of Directors adopt that the Network participate in all steps related to the revision of the *Regional Health Authorities Act*.

Motion carried unanimously.

There will be follow-up with the Minister on this topic.

8.3 Finance and Audit Committee

Rita Godbout, Committee Chair, presented the report on the September 26, 2017 meeting. The following items had been raised:

- 2017-2018 Work Plan (MOTION 2017-09-26 / 03FV);
- Financial statement dated July 31, 2017 (MOTION 2017-09-26 / 04FV);
- Budget changes (MOTION 2017-09-26 / 05FV);
- Recommendation by the 2016-2017 external auditor and 2016-2017 follow-up (MOTION 2017-09-26 / 06FV).

MOTION 2017-10-17 / 11P

Moved by Rita Godbout

Seconded by Denis Pelletier

That the Board of Directors receive the report on the September 26, 2017 meeting of the Finance and Audit Committee.

Motion carried unanimously.

MOTION 2017-10-17 / 12P

Moved by Norma McGraw

Seconded by Emeril Haché

That the Board of Directors adopt the following motions from the September 26, 2017 meeting of the Finance and Audit Committee: MOTION 2017-09-26 / 03FV, MOTION 2017-09-26 / 04FV, MOTION 2017-09-26 / 05FV and MOTION 2017-09-26 / 06FV.

Motion carried unanimously.

8.4 Client Service, Quality Management and Safety Committee

Norma McGraw, Committee Chair, presented the report on the September 26, 2017 meeting. The following items had been raised:

- Transformation Plan at the Restigouche Hospital Centre (RHC) (MOTION 2017-09-26 / 03SCGQS);
- 2017-2018 Work Plan (MOTION 2017-09-26 / 04SCGQS);
- Results – 2017 Accreditation Survey (MOTION 2017-09-26 / 05SCGQS).

MOTION 2017-10-17 / 13P

Moved by Norma McGraw

Seconded by Jean-Marie Nadeau

That the Board of Directors receive the report on the September 26, 2017 meeting of the Client Service, Quality Management and Safety Committee.

Motion carried unanimously.

MOTION 2017-10-17 / 14P

Moved by Pauline Bourque

Seconded by Gaitan Michaud

That the Board of Directors adopt the following motions from the September 26, 2017 meeting of the Client

Service, Quality Management and Safety Committee: MOTION 2017-09-26 / 03SCGQS, MOTION 2017-09-26 / 04SCGQS and MOTION 2017-09-26 / 05SCGQS.

Motion carried unanimously.

8.5 Strategic Research and Training Committee

Pauline Bourque, Committee Chair, presented the report on the September 18, 2017 meeting. The following items had been raised:

- Action plan to develop the university mission (MOTION 2017/09/18-03-CSRF);
- Communication plan to develop the university mission;
- Affiliation contract with the Université de Moncton (MOTION 2017/09/18-04-CSRF);
- Collaboration agreement with the Atlantic Cancer Research Institute (ACRI).

MOTION 2017-10-17 / 15P

Moved by Pauline Bourque

Seconded by Jean-Marie Nadeau

That the Board of Directors receive the report on the September 18, 2017 meeting of the Strategic Research and Training Committee.

Motion carried unanimously.

MOTION 2017-10-17 / 16P

Moved by Gaitan Michaud

Seconded by Claire Savoie

That the Board of Directors adopt the following motions from the September 18, 2017 meeting of the Strategic Research and Training Committee: MOTION 2017/09/18-03-CSRF and MOTION 2017/09/18-04-CSRF.

Motion carried unanimously.

8.6 Medical Advisory Committee

Dr. Nicole LeBlanc presented her report as Regional Chief of Staff. The following items had been raised:

- Review of the privilege granting process;
- Process to review minimum requirements;
- Evaluation and development of quality plans;
- Review of complaint process;
- Implementation of Vitalité Health Network's medical structure;
- Action plan to develop Vitalité Health Network's university mission.

Dr. LeBlanc, as Committee Chair, also presented the report on the September 19, 2017 meeting. The following items had been raised:

- Reports presented to the MAC members:
 - Reports presented to the MAC members;
 - Chronic Pulmonary Disease Management Program (COPD);
 - Policy RES.3.20.10 Non-Invasive Mechanical Ventilation (MOTION 2017-09-19 / 02CMC);
 - Medical order form – Pre-Renal Transplant Workup (MOTION 2017-09-19 / 03CMC);
 - Medical order form – Initiation to Hemodialysis (MOTION 2017-09-19 / 04CMC);
 - Medical order form – Potassium Solution (MOTION 2017-09-19 / 05CMC).
- Requests for appointments or changes of appointment (MOTION 2017-09-19 / 08CMC);
- Department head appointments (MOTION 2017-09-19 / 09CMC):
 - Privatization of the EMP and of food and environmental services (MOTION 2017-09-19 / 10CMC) and (MOTION 2017-09-19 / 11CMC).

MOTION 2017-10-17 / 17P

Moved by Sonia A. Roy

Seconded by Lucille Auffrey

That the Board of Directors receive the reports submitted by the Regional Chief of Staff and Chair of the Medical Advisory Committee on the September 19, 2017 meeting.

Motion carried unanimously.

MOTION 2017-10-17 / 18P

Moved by Norma McGraw

Seconded by Wes Knight

That the Board of Directors adopt the following motions from the September 19, 2017 meeting of the Medical Advisory Committee: MOTION 2017/09/19-02-CMC, MOTION 2017/09/19-03-CMC, MOTION 2017/09/19-04-CMC, MOTION 2017/09/19-05-CMC, MOTION 2017/09/19-08-CMC, MOTION 2017/09/19-09-CMC, MOTION 2017/09/19-10-CMC and MOTION 2017/09/19-11-CMC.

Motion carried unanimously.**8.7 Professional Advisory Committee**

Janie Lévesque, Committee Chair, presented the report on the September 19, 2017 meeting. The following items had been raised:

- New members;
- Professional practice issues:
 - Report on audit of nursing records;
 - Abbreviations;
 - Documentation standards.
- Presentation of the following reports:
 - Inpatient satisfaction;
 - Comparative complaint table;
 - Accreditation Canada;
 - Integrated risk management (incident data reported);
 - Infection prevention.

MOTION 2017-10-17 / 19P

Moved by Pauline Bourque

Seconded by Wes Knight

That the Board of Directors receive the report on the September 19, 2017 meeting of the Professional Advisory Committee.

Motion carried unanimously.**9. Physicians' temporary privileges**

The Vice-President of Medical Services, Training and Research had granted the following temporary privileges since the last meeting of the Board of Directors (between June 10 and October 6, 2017). The list was presented for endorsement.

LIST OF TEMPORARY PRIVILEGES – October 17, 2017					
Physician	Specialty	Category	Privilege Date		Zone(s)
			From	To	
BEN AMOR, Dr. <u>Isabel Mouna</u>	Medical Genetics	Associate	September 18, 2017	December 8, 2017	1B
MELANSON, Dr. Martine	Family Practice	Associate	September 30, 2017	December 23, 2017	1B
RICHARD, Dr. Karine	Family Practice	Associate	September 30, 2017	December 23, 2017	1B
STEWART, Dr. Wendy	Pediatric Neurology	Consultant	September 30, 2017	December 23, 2017	1B, 4, 5, 6
THERIAULT, Dr. Marie-Andrée	Family Practice	Locum	September 30, 2017	December 23, 2017	1B, 6
BELL, Dr. David	Family Practice	Consultant	September 23, 2017	December 15, 2017	4
DUMOUCHEL, Dr. Vincent	Family Practice	Locum	September 24, 2017	December 15, 2017	4
MOREAU, Dr. Vincent	Family Practice – Emergency	Locum	October 13, 2017	January 5, 2018	4
PETITCLERC, Dr. Sophie	Radiology	Locum	August 19, 2017	November 10, 2017	4
AITYAHIA, Dr. <u>Chabane</u>	Family Practice	Locum	September 14, 2017	December 8, 2017	5
AL HABASH, Dr. <u>Muhamad Y.</u>	Internal Medicine	Associate	September 25, 2017	December 15, 2017	5
ALKURDI, Dr. Rim	Obstetrics-Gynecology	Locum	July 7, 2017	September 29, 2017	5
BERLE, Dr. Muriel	Family Practice	Associate	August 21, 2017	November 10, 2017	5
PARENT, Dr. Marc-Etienne	Internal Medicine	Locum	July 7, 2017	September 29, 2017	5
DIAZ NORIEGA, Dr. Oscar	Internal Medicine	Associate	July 31, 2017	October 20, 2017	5

MOTION 2017-10-17 / 20P

Moved by Pauline Bourque

Seconded by Sonia A. Roy

That the Board of Directors endorse the list of temporary privileges dated June 10 to October 6, 2017, as presented.

Motion carried unanimously.

10. Correspondence

A list of the correspondence received or sent by the Board of Directors was presented to the members.

11. Documentation for members

Four articles were distributed to the members:

- “Penser la santé de façon globale” (Jean-Marie Nadeau);
- “La centralisation en santé est vouée à l'échec” (Jean-Marie Nadeau);
- “Enlisting Patient and Family Advisers in the Design of Clinical Pathways” (Gilles Lanteigne)
- “Partnership for Patients: Innovation and Leadership for Safer Healthcare” (Gilles Lanteigne)

The members of the Board of Directors were invited to suggest articles for future meetings.

12. Patient experience history**12.1 Engaged parent and partner**

Albert Cyr is a psychologist by profession. He has also been a professor and administrator in the mental health and addiction services field. He is currently Chair of the Community Advisory Committee on Mental Health and Addiction Services of the Beauséjour Zone. Mr. Cyr is an engaged partner and very sensitive to the needs in this field as a result of his professional and personal experience. He gave a presentation as a parent and partner engaged in mental health and addiction services.

13. Community relations / services provided**13.1 Kent Centre for Prevention of Violence**

Some time ago, the centre for prevention gave a presentation to the Board of Directors on the establishment of a first support centre for child sexual abuse victims in New Brunswick. Angèle Losier and Roxanne Paquet gave an update on the centre's activities and the Network's engagement.

MOTION 2017-10-17 / 21P

Moved by Norma McGraw

Seconded by Jean-Marie Nadeau

That the Board of Directors support the initiative and program in place through assistance from a Vitalité Health Network liaison officer.

Motion carried unanimously.

13.2 Association francophone des aînés du N.-B. (AFANB)

The Association francophone des aînés du N.-B., represented by its Chair, Solange Haché, and its Director, Jean-Luc Bélanger, presented the role and important issues of the Association francophone des aînés du N.-B.

14. Other topics**14.1 University mission**

Vitalité Health Network is maintaining good working relations with its university partners (including the Université de Sherbrooke and Université de Moncton) and is working closely with these institutions to ensure that medical training programs and other clinical training programs take place in its facilities. The Network is also facilitating the research activities conducted by clinicians and health professionals or by researchers from partner institutions, particularly the ACRI and the Université de Moncton. However, these affiliations and partnerships, which we consider vital, are not reflected in Vitalité Health Network's organizational structure. Vitalité Health Network's university mission is not yet fully integrated into its everyday reality and organizational identity. To fully realize this mission, it must be an integral part of how we do business at every level of our organization right through the delivery of health care services to the population we serve. Brigitte Sonier-Ferguson, Director of Academic Affairs and Research, gave a presentation on this topic.

MOTION 2017-10-17 / 22P

Moved by Pauline Bourque

Seconded by Jean-Marie Nadeau

That the Board of Directors support the action plan for the development of the Network's university mission while remaining cognizant that this living document will continue to evolve.

Motion carried unanimously.

14.2 Bluetooth heart monitoring

Dr. Luc Cormier and Dr. Martin Robichaud gave a presentation on a small device dubbed the Confirm RX™ that had recently been surgically implanted in a patient at the Dr. Georges-L.-Dumont University Hospital Centre, a first in the Atlantic region. This device uses Bluetooth technology to closely monitor a patient's heart rate through a smart phone.

14.3 Restigouche Hospital Centre (RHC) – care model

Two external experts had submitted reports on the clinical practices and quality of patient care at the RHC. More specifically, one of the recommendations had been to implement an interdisciplinary care and services model focused on rehabilitation and recovery, with the objective being to move away from an asylum-based approach in favour of a more recovery-based model. A number of external partners and organizations, such as the Ombudsman, patient advocate, trustee and Mental Health Tribunal had expressed concerns about the clinical services provided at the RHC. This new care model was designed to continuously evaluate each patient's potential to return to the community. The current model makes it difficult to institute individualized care plans for patients. Patients' length of stay considerably exceeds standards. Some patients have been in the facility for a number of years. Restructuring of the "medical-nursing" management team in favour of interdisciplinary management was currently under way. This will involve the de-unionization of managers. This new care model also forms part of a review of the RHC's mandate with a shift toward becoming a centre of excellence in rehabilitation and treatment for tertiary and forensic psychiatry. The new model will involve program management designed to meet the various clientele's needs rather than unit management. The care models in comparable Canadian facilities have evolved greatly. The proposed interdisciplinary model is based on best practices. Each clinical program takes inspiration from the National Institute for Health and Care Excellence (NICE) and contains measurable elements for quality control. This model favours partnerships and the integration of the continuum of care for this clientele. This change represents major issues for the nursing profession within the facility.

MOTION 2017-10-17 / 23P

Moved by Lucille Auffrey

Seconded by Emeril Haché

That the Board of Directors approve the adoption of the care model as presented in order to pursue the modernization of the Restigouche Hospital Centre toward a vision of excellence in forensic and tertiary psychiatric care.

Motion carried unanimously.

14.4 Initiative to reorganize laboratory services

Stéphane Legacy, Vice-President of Outpatient and Professional Services, Dr. Louise Thibault, Laboratory Medical Director, Beauséjour Zone, and Dr. Gabriel Girouard, microbiologist, presented the two initiatives currently under way to reorganize laboratory services. These initiatives, one provincial and one sponsored by Vitalité Health Network, had recently started and were moving forward on separate but parallel tracks. Although these two processes share some objectives in terms of efficiency and relevance, one is based on the assumption that Vitalité Health Network will remain in control while the other ultimately aims to implement a provincial approach to the organization of these services. This is a priority file.

MOTION 2017-10-17 / 24P

Moved by Pauline Bourque

Seconded by Denis Pelletier

That the Board of Directors strongly support the initiative to retain and maximize the reorganization of laboratory services within Vitalité Health Network.

Motion carried unanimously.

15. Adjournment

Émeril Haché moved to adjourn the meeting at 4:55 p.m.

16. Evaluation of meeting

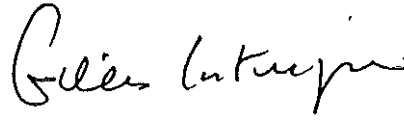
The members of the Board were invited to evaluate the meeting.

17. Opportunity for comments from the public

Members of the public had the opportunity to make comments.



Michelyne Paulin
Chairperson of the Board of Directors



Gilles Lanteigne
Secretary of the Board of Directors