

**Minutes of the Public Meeting of the Board of Directors
of Vitalité Health Network, held on Tuesday, September 25, 2012, at 6:30 p.m.
Ballroom A, Delta Beauséjour Hotel
Moncton, N.B.**

(Original version signed and archived.)

Present: Paul F. Couturier (Chairman)
Adélard Cormier
Roger Doiron
Phillipe Ferguson
Rita Godbout
Gabriel Godin
Monique A. Leblanc
Bonnie Mae Martin
Christian Mercier
Tracy Peters
Sonia A. Roy
Paulette Sonier Rioux
Anne C. Soucie
Sister Gaëtane Soucy
Donald Thériault
Joey Caissie (President and CEO, ex officio member)
Dr. France Desrosiers (Regional Chief of Staff, ex officio member)
Linda Sunderland (Chair of the PAC, ex officio member)

Recording Secretary: Marie-Andrée Haché

1. Call to order

The meeting was called to order at 6:30 p.m.

2. Constitution of quorum and notice of meeting

The meeting was duly called and quorum achieved.

3. Remarks by the Chairman of the Board of Directors

Those present were thanked for attending, including the members of the Board, senior managers, and members of the public. Board members took turns introducing themselves.

4. Approval of the agenda

The following points were added to the agenda:

9. Nominations Committee – temporary

10. Follow-up on construction projects

Agenda items numbered 9 to 13 became items 11 to 15.

MOTION 2012/09/25-01P

That the agenda be approved with the changes.

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Carried unanimously.

5. Declaration of potential conflict of interest

Nothing to report.

6. Approval of the minutes of the May 8, 2012 meeting

MOTION 2012/09/25-02P

That the minutes of the May 8, 2012 meeting be approved as presented.

Carried unanimously.

7. Questions arising from the minutes

Transfer of laundries to FacilicorpNB: It was asked whether the transfer of laundries to FacilicorpNB had been completed. An answer came back in the affirmative and it was explained that work was under way on a mechanism for invoicing. It was asked whether the government's reasons for undertaking this transfer and centralizing operations were known. It was indicated that the reasons underlying the desire to centralize the service were not known. The comment was made that our services must be kept in Francophone regions.

8. Report by the President and CEO

The President and CEO reported on the Network's activities since the last Board meeting. The following topics were addressed:

- Financial situation;
- Inauguration of linear accelerators at the Dr. Georges-L.-Dumont University Hospital Centre;
- Inauguration of the Oncology Department at Edmundston Regional Hospital;
- Training of occupational health and safety managers;
- Election of Dr. Desjardins to the position of President of the New Brunswick Medical Society;
- Integrated Service Delivery Program;
- Pertussis vaccination campaign;
- New Medical Officer of Health;
- Obesity strategy;
- Diabetes Innovation Fund;
- Provincial Nutrition Framework;
- Primary Health Care Framework.

The Chairman thanked the CEO and senior management for their work.

Explanations were requested on the Breast Health Centre. It was asked what the differences were between the programs of the Dr. Georges-L.-Dumont University Hospital Centre and Moncton City. The program in general was explained as well as the current situation with the two institutions.

Clarifications were requested concerning the budget for the Breast Health Centre. It was asked whether it is true that the \$8.5 million amount included the demolition of Vanier and

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the construction of a parking area. It was explained that the government's announcement had indicated that the \$8.5 million included the construction of a parking area. It was asked what the Board had decided on this file. It was indicated that the Board had submitted a project to the Department but that the \$8.5 million was the amount approved by the Department for the construction of the centre. This item will be placed on the agenda of a future meeting to develop a strategy in this area.

Additional information was requested concerning the financial situation in the Perth-Andover file. It was explained that when the flood occurred, patients were transferred to Grand Falls since this was the geographically closest location. It was mentioned that this transfer had, however, generated additional expenditures. The staff in Grand Falls were congratulated for their work during the situation.

9. Nominations Committee

It was explained that given the situation around the makeup of the Board of Directors at the last annual general meeting, the board committees had not been formed. It had therefore been decided to create a temporary Nominations Committee to work on this issue. The members of the committee were presented for the Board's approval:

Gabriel Godin, Chair

Sonia Roy

Rita Godbout

Adélarde Cormier

Paul Couturier, Chairman of the Board, ex officio member

Joey Caissie, President and Chief Executive Officer, ex officio member

MOTION 2012/09/25-03P

That the Board of Directors approve the appointment of the following members to the temporary Nominations Committee: Gabriel Godin (Chair), Sonia Roy, Rita Godbout, Adélarde Cormier, Paul Couturier (ex officio), and Joey Caissie (ex officio).

Carried unanimously.

10. Follow-up report on construction projects

The Regional Director of Major Infrastructure presented an update on the Network's construction projects. These projects included:

- New Surgical Suite at Dumont;
- New boiler and tunnel at Dumont;
- Replacement of a fixed MRI at Dumont;
- Breast Health Centre;
- New fixed MRI in Zone 4 – Edmundston;
- Addiction Services Centre in Zone 4;
- New Restigouche Hospital Centre;
- Therapeutic balcony solarium in Zone 5 – Campbellton;
- Functional plan for Chaleur Regional Hospital;
- Intensive Care / Stepdown Care at Chaleur Regional Hospital;
- New fixed MRI in Zone 6 – Bathurst.

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It was mentioned that there are many projects, with the boiler and tunnel project at Dumont raised as an example. The hope was expressed that the project would not be announced as catch-up.

It was asked who was responsible for the Breast Health Centre, Surgical Suite at Dumont, and functional plan at Chaleur Regional Hospital projects. It was indicated that these projects fall under the Department of Transportation and Infrastructure. Internally, we must establish a committee for each project.

11. Committee reports

11.1 Medical Advisory Committee

A report on the Medical Advisory Committee (MAC) meeting held on September 18, 2012 was provided. Here are some of the topics addressed during this meeting:

- Granting of privileges;
- Restructuring of family practice departments in Zone 4;
- Adoption of the statement indicated in the bylaws specifying physicians' admission rights for the Extra-Mural Program.

MOTION 2012/09/25-04P

That the report on the Medical Advisory Committee meeting held on September 18, 2012 be approved as presented.

Carried unanimously.

11.2 Professional Advisory Committee

A report was presented on the Professional Advisory Committee (PAC) meetings of June 19 and September 18, 2012.

The following points were discussed at the June 19, 2012 meeting:

- Appointment of members of the PAC and terms of reference of the PAC;
- PAC schedule for the year 2012-2013;
- Policy – Licence to Practice;
- Reports received from the following subcommittees: Provincial Drugs and Therapeutics Committee, Regional Organ and Tissue Donation Committee;
- Presentation on the Nursing Care Professional Practice Model.

The following points were discussed at the September 18, 2012 meeting:

- Policy – Licence to Practice;
- Terms of reference of the local committees under the PAC structure;
- Approval of the terms of reference of the subcommittees of the Provincial Drugs and Therapeutics Committee;
- Reports received from the following subcommittees: Provincial Drugs and Therapeutics Committee, Regional Infection Prevention Committee.

MOTION 2012/09/05-05P

That the reports on the Professional Advisory Committee meetings held on June 19 and September 18, 2012 be approved as presented.

Carried unanimously.

12. Presentation on the Baby-Friendly Initiative at the Dr. Georges-L.-Dumont University Hospital Centre

Linda Savoie, in attendance to present the Baby-Friendly Initiative at the Dr. Georges-L.-Dumont University Hospital Centre, was introduced.

Following the presentation, a question and answer session was held. Some of the questions involved when the initiative was introduced, the number of visits to the service, the population's needs, the follow-up provided to mothers upon their return home, and breastfeeding and the fact that related decisions are the mother's to make.

At the end of the presentation, the group having launched the initiative was congratulated and they were thanked for their presentation.

13. Other:

Nothing to report.

14. Adjournment

On a motion, the meeting was adjourned at 8:00 p.m.

Paul Couturier
Chairman of the Board of Directors

Joey Caissie, CA
Board Secretary