

**Minutes of the public meeting of the Board of Directors
of Vitalité Health Network, held on Tuesday, December 6, 2011, at 6:30 p.m.
Clarion Hotel and Conference Centre
Edmundston, New Brunswick**

Members present: Volpé, Rino (Chairman)
DesRosiers, Philippe (Vice-Chairman)
Roy-Vienneau, Jocelyne (Secretary)
Brun, Carmel
Soucie, Anne
Soucy, Sister Gaétane
Ferguson, Philippe
Godin, Gabriel
Collette, René
Peters, Tracy
Guignard, Renald
Ouellette, Louise
Godbout, Rita
Turcotte, Denis
Couturier, Paul (Treasurer)
Caissie, Joey (President and CEO, ex officio member)
Desrosiers, Dr. France (Regional Chief of Staff – ex-officio member)
(arrived at 6:45 p.m.)
Sunderland, Linda (Chair of the PAC – ex officio member)

Regrets: Cyr, Bernard
Cormier, Adélar

Recording secretary: Haché, Marie-Andrée

1. Call to order

The meeting was called to order at 6:35 p.m.

2. Constitution of quorum and notice of meeting

The meeting was duly called and quorum achieved.

3. Remarks by the Chairman of the Board of Directors

Those present were thanked for attending, including the members of the Board, senior managers, and members of the public.

4. Approval of the agenda

MOTION 2011/12/06-01P

The agenda was approved as presented.

Motion carried unanimously.

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5. Declaration of potential conflict of interest

Nothing to report.

6. Adoption of the minutes of the November 1, 2011 meeting

MOTION 2011/12/06-02P

The minutes of the November 1, 2011 meeting were approved as presented.

Motion carried unanimously.

7. Questions arising from the minutes

Nothing to report.

8. Report by the President and CEO

The President and CEO reported on the Network's activities since the last Board meeting. The following topics were addressed:

- Radiology services at the Grand Falls General Hospital;
- Joslin Diabetes Centre at the Chaleur Regional Hospital;
- 70th anniversary of the Chaleur Regional Hospital Auxiliaries;
- Launch of a multilingual DVD by Talk with Me Services;
- Acadian Coach Lines - interruption of bus services;
- Ambulance services in Caraquet;
- Holiday season wishes.

MOTION 2011/12/06-03P

That the report by the President and CEO be approved as presented.

Motion carried unanimously.

At this point in the meeting, the members of the Board were asked to introduce themselves.

9. Committee reports

9.1 Executive Committee

A report of the Executive Committee meeting held on November 24, 2011 was provided. The following topics were addressed during this meeting:

- Master plan;
- Health and business plan;
- Capital budget;
- Request for a meeting by the group "Égalité santé en français."

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MOTION 2011/12/06-04P

That the report of the Executive Committee meeting held on November 24, 2011 be approved as presented.

Motion carried unanimously.

9.2 Finance and Audit Committee

A report of the Finance and Audit Committee meeting held on November 21, 2011 was provided. The following topics were addressed during this meeting:

- Income statement to November 30, 2011;
- Preparation of the 2012-2013 budget.

MOTION 2011/12/06-05P

That the report of the Finance and Audit Committee meeting held on November 21, 2011 be approved as presented.

Motion carried unanimously.

9.3 Human Resources Committee

A report of the Human Resources Committee meeting held on November 24, 2011 was provided. The following topics were addressed during this meeting:

- Human resources management scoreboard;
- Linking numbering systems with Human Resources and Finance;
- Committee terms of reference;
- Issues related to the Network's senior management team and the work group who will address this subject;
- Physician distribution chart;
- Location of corporate positions;
- Human Resources Committee work plan;
- Mandate of working group on overtime hours;
- Statistics on workplace-related accidents;
- Dates of upcoming meetings.

MOTION 2011/12/06-06P

That the report of the Human Resources Committee meeting held on November 24, 2011 be approved as presented.

Motion carried unanimously.

9.4 Medical Advisory Committee

A report of the Medical Advisory Committee meeting held on November 8, 2011 was provided. Here are some of the topics addressed during this meeting:

- Tabling of the Regional Medical Audit Committee report;
- Renewal of medical privileges in zones 1B and 4;

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- Guide to Disruptive Behavior Management within Vitalité Health Network orientation document;
- Study on privileges for midwives.

MOTION 2011/12/06-07P

That the report of the Medical Advisory Committee meeting held on November 8, 2011 be approved as presented.

Motion carried unanimously.

9.5 Professional Advisory Committee

A report of the Professional Advisory Committee meeting held on November 15, 2011 was provided. Here are the topics addressed during this meeting:

- Presentation and approval of the terms of reference of the Provincial Drugs and Therapeutics Committee;
- Tabling of the reports by the subcommittees of the Professional Advisory Committee;
- Presentation of the terms of reference of the Regional Quality and Patient Safety Committee, as well as the structure of these sectors;
- Tabling of the report by the Regional Quality and Patient Safety Committee.

MOTION 2011/12/06-08P

That the report of the Professional Advisory Committee meeting held on November 15, 2011 be approved as presented.

Motion carried unanimously.

10. Report by the FacilicorpNB representative

A report of the last meeting of the Board of Directors of FacilicorpNB was provided. It was mentioned that two representatives from the networks now sit on the Board. The matter regarding the transfer of laundry departments by April 1, 2012 was discussed and the networks are working in collaboration with FacilicorpNB to iron out the details of this transfer.

MOTION 2011/12/06-09P

It was moved to approve the report by the FacilicorpNB representative as presented.

Motion carried unanimously.

11. Presentation on the Prescription-Action initiative

Dr. Luce Thériault, was introduced. She gave a presentation of the Prescription-Action initiative launched in Zone 4. She was accompanied by Dr. John Tobin, Dr. Denis Pelletier, and Dr. Liette Poitras.

At the end of the presentation, congratulations were extended to the group who launched the initiative and they were thanked for their presentation.

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12. Adjournment

On a motion, the meeting was adjourned at 7:20 p.m.

Rino Volpé
Chairman of the Board of Directors

Jocelyne Roy-Vienneau
Recording Secretary