

NOTICE OF MEETING MINUTES

(Original version signed and archived)

Title of meeting:	Board of Directors	Date and time:	April 25, 2017 at 1:00 p.m.		
Purpose of meeting:	Public Meeting	Location: Quality Inn, Campbellton Rooms B and C			
Chairperson:	Michelyne Paulin				
Secretary:	Sonia Haché-Lanteigne				
Participants					
Members					
Lucille Auffrey	√	Wesley Knight	√	Michelyne Paulin (Chairperson)	√
Pauline Bourque	√	Brenda Martin	√	Denis M. Pelletier	√
Rita Godbout (Treasurer)	√	Norma McGraw	√	Sonia A. Roy (left at 2:45 p.m.)	√
Gabriel Godin	√	Gaitan Michaud	√	Claire Savoie	√
Émeril Haché	√	Jean-Marie Nadeau	√	Anne C. Soucie (Vice-Chairperson)	√
Ex-officio members					
Gilles Lanteigne	√	Dr. Nicole Leblanc	√	Linda Sunderland	√
Leadership team					
Gisèle Beaulieu	√	Jacques Duclos	√	Johanne Roy	√
Dr. France Desrosiers	√	Stéphane Legacy	√	Pierre Verret	√

MINUTES

1. Call to order

The Chairperson of the Board of Directors welcomed the participants and called the meeting to order at 1:05 p.m.

2. Constitution of quorum and notice of meeting

The meeting was duly called and quorum was achieved.

3. Adoption of notice of meeting

The notice of meeting was submitted for approval.

MOTION 2017-04-25 / 01P

Moved by Denis M. Pelletier

Seconded by Émeril Haché

That the Board of Directors adopt the notice of meeting.

Motion carried unanimously

4. Declaration of potential conflicts of interest

No conflict of interest was raised.

5. Approval of the minutes of the February 28, 2017 meeting

The minutes of the February 28, 2017 meeting were submitted for approval. A correction was raised at item 6.5. It should read "Dr. Daniel Roy" instead of "Dr. Danie Roy".

MOTION 2017-04-25 / 02P

Moved by Sonia A. Roy

Seconded by Rita Godbout

That the Board of Directors adopt the minutes of the February 28, 2017 meeting as amended.

Motion carried unanimously

6. Business arising from the minutes and follow-up

6.1 Position of the Board of Directors on the management of Food and Environmental Services

At the February 28, 2017 meeting, the Board of Directors had urgently requested a meeting with the Minister of Health to discuss the decision to privatize food and environmental services. The Minister agreed and a meeting was scheduled for May 1 in Moncton.

In the meantime, the Network received an impressive amount of letters from organizations in favour of maintaining these services within the Network. Copies of the supporting letters received since the previous meeting were available under "Correspondence".

Over the past year, the Network was proactive and implemented a whole series of measures contained in its proposal to the Department of Health. The objective of these proposed measures was to generate savings additional to the Sodexo proposal in the order of \$3.4 million over 10 years while maintaining more employees in their current positions.

In 2016-2017 fiscal year, the Network reduced the operating costs of its food and environmental services by just over half a million dollars (\$576,158) compared to the previous year. The savings were greater than those proposed by Sodexo in the first year, in the order of \$1.68 million.

This was accomplished through a reorganization of services and a reduction of 16.2 FTEs (full-time equivalents), largely through attrition and with no hospital cafeteria closures and even with an improvement in the quality of services provided to patients.

Members of the Board of Directors expressed their concerns with the privatization of food and environmental services and with the transfer of the Extra-Mural Program to the private sector (despite the fact that the Network demonstrated that it was able to do better in terms of quality, financial performance and human resources).

6.2 Recommendations made by the Board of Directors on June 28, 2016

Based on the response received by the Minister of Health last January 27, it was noted that recommendation no. 5 had been misinterpreted; the Board of Directors was proposing to integrate seniors' services rather than to integrate structures. A correspondence was sent to the Minister of Health for clarification.

6.3 Extra-Mural Program

The Board of Directors met with the Minister, the Deputy Minister Responsible for Francophone Affairs and the President and CEO of Medavie on March 13. The objective of the meeting was to better explain the benefits of transferring the Extra-Mural Program under the responsibility of Medavie.

The meeting did not provide answers to the questions the Network had concerning the proposed care model, Ambulance New Brunswick's excess capacity and the promise to implement a computerized record. All these basic questions remained unanswered.

That same day, the Minister and the President and CEO of Medavie also met with the members of the Board of Directors and with Horizon Health Network senior management. Apparently, Horizon Health Network also had a number of concerns and their Board of Directors had requested another meeting.

The Deputy Minister Responsible for Francophone Affairs was trying to set up a follow-up meeting with both health networks. The Department of Health's objectives had yet to be understood.

Members of the Board of Directors expressed their concerns on the matter once again.

7. Report by the President and Chief Executive Officer

The following report covered the period from February 13, 2017 to April 7, 2017. The purpose of this report was to inform members of the main accomplishments in meeting the objectives of the 2016-2019 Regional Health and Business Plan and other priority files for the Network. The report addressed the following topics:

- Engagement of employees and the medical staff
 - Engagement of the Network regarding workplace violence prevention
 - Engagement of the Network regarding official languages

- Financial and physical resources management
 - Unveiling of the concept surrounding the future Provincial Centre of Excellence for Youth
- Human resources management
 - Labour relation challenges at the Chaleur Regional Hospital.
- Relations with partners and community groups
 - Launch of the 2017-2020 Strategic Plan
 - New initiative promoting healthy food environments in the Acadian Peninsula
- Strategic management/communications
 - Fight against smoking and promotion of a smoke-free environment
- Implementation of a quality and patient safety culture
 - New Brunswick Health Council survey
 - Organization and functioning of the Restigouche Hospital Centre
- Relations with the Board of Directors
 - Representation meetings and steps
- Integration of strategic and operational initiatives
 - Therapy dog program offered at the Campbellton Regional Hospital

8. Board of Directors' committee reports

8.1 Executive Committee

No meeting of the Executive Committee had taken place since the last meeting of the Board of Directors.

8.2 Governance and Nomination Committee

Lucille Auffrey, Committee Chair, presented the report on the March 30, 2017 meeting. The following items were raised:

- Report by the Governance Standards Subcommittee
- Annual General Meeting of the Board of Directors
- Policy and procedure approval (MOTION 2017-03-30 / 03GMC)
- Evaluation of the last meeting of the Board of Directors

MOTION 2017-04-25 / 03P

Moved by Lucille Auffrey

Seconded by Sonia A. Roy

That the Board of Directors receive the report on the March 30, 2017 meeting of the Governance and Nomination Committee.

Motion carried unanimously

MOTION 2017/04/25 / 04P

Moved by Lucille Auffrey

Seconded by Gaitan Michaud

That the Board of Directors adopt the following motion made at the March 30, 2017 meeting of the Governance and Nomination Committee: MOTION 2017-03-30 / 03GMC.

Motion carried unanimously

8.3 Finance and Audit Committee

Rita Godbout, Committee Chair, presented the report on the March 16, 2017 meeting. The following items were raised:

- Request for proposal for a firm of external auditors
- Operating budget of the New Brunswick Centre for Precision Medicine
- Finance sector
- 2017-2018 Budget (MOTION 2017-03-16 / 03FV)
- 2017-2018 Equipment budget
- Policy and procedure approval (MOTION 2017-03-16 / 04FV)
- Action plan - recommendations from the external auditor 2015-2016
- Financial statements dated July 31, 2017 (MOTION 2017-03-16 / 05FV and MOTION 2017-03-16 / 06FV)

MOTION 2017/04/25 / 05P

Moved by Rita Godbout

Seconded by Denis M. Pelletier

That the Board of Directors receive the report on the March 16, 2017 meeting of the Finance and Audit Committee.

Motion carried unanimously

MOTION 2017/04/25 / 06P

Moved by Rita Godbout

Seconded by Émeril Haché

That the Board of Directors adopt the following motions made at the March 16, 2017 meeting of the Finance and Audit Committee: MOTION 2017-03-16 / 03FV, MOTION 2017-03-16 / 04FV, MOTION 2017-03-16 / 05FV and MOTION 2017-03-16 / 06FV.

Motion carried unanimously

8.4 Client Service, Quality Management and Safety Committee

Anne Soucie, Committee Chair, presented the report on the March 16, 2017 meeting. The following items were raised:

- Accreditation process update
- Quality improvement and patient safety framework
- Policy and procedure approval (MOTION 2017-03-16 / 03SCGQS)
- New Brunswick Health Council survey – acute care
- Patient satisfaction survey – Q3
- Complaint Report – Q1 and Q3
- Quarterly report on incidents – Q3
- Strategic and Operational Scorecard (January 2017)

MOTION 2017/04/25 / 07P

Moved by Anne Soucie

Seconded by Jean-Marie Nadeau

That the Board of Directors receive the report on the March 16, 2017 meeting of the Client Service, Quality Management and Safety Committee.

Motion carried unanimously

MOTION 2017/04/25 / 08P

Moved by Anne Soucie

Seconded by Denis M. Pelletier

That the Board of Directors adopt the following motion of the March 16, 2017 meeting of the Client Service, Quality Management and Safety Committee: MOTION 2017-03-16 / 03SCGQS.

Motion carried unanimously

8.5 Strategic Research and Training Committee

No meeting of the Strategic Research and Training Committee had taken place since the last meeting of the Board of Directors.

8.6 Medical Advisory Committee (MAC)

Dr. Nicole LeBlanc presented her report as Regional Chief of Staff. The following items were raised:

- Review of the privilege granting process
- Continuation of visits in the zones
- Quality plan inclusion process
- Quality improvement process at the Restigouche Hospital Centre

Dr. LeBlanc, as Committee Chairperson, also presented the report on the April 4, 2017 meeting. The following items were raised:

- Reports presented to the MAC members
- Policy presented to the MAC for approval: Consent to Treatment (MOTION 2017/04/04-03-MAC)
- Other presentations

- Procedure on admission order for chronic obstructive pulmonary disease
- Procedure on central venous access device (CVAD)
- Requests for privileges, for renewal of privileges, and for appointment change

MOTION 2017/04/25 / 09P

Moved by Lucille Auffrey

Seconded by Sonia A. Roy

That the Board of Directors approve the requests for privileges and for renewal of privileges from the Medical Advisory Committee (April 4, 2017 meeting).

Motion carried unanimously

MOTION 2017/04/25 / 10P

Moved by Lucille Auffrey

Seconded by Wesley Knight

That the Board of Directors approve the report of the Regional Chief of Staff and the report on the April 4, 2017 meeting of the Medical Advisory Committee.

Motion carried unanimously

8.7 Professional Advisory Committee (PAC)

Linda Sunderland, Committee Chairperson, presented the report on the March 14, 2017 meeting. The following items were raised:

- PAC Chairperson (MOTION 2017/03/14 03PAC)
- Renewal of PAC membership (MOTION 2017-03-14 04PAC)
- Revision of the PAC's terms of reference (MOTION 2017/03/14 05PAC)
- Administration of intravenous nitroglycerine (MOTION 2017/03/14 06PAC)
- Inpatient and outpatient satisfaction surveys
- Follow-up – RHC
- Presentation of the following reports:
 - Inpatient satisfaction – Q3 2016-2017
 - Comparative complaint table
 - Integrated Risk Management (Diane Mignault presented the key elements of the Integrated Risk Management Program.)

MOTION 2017/04/25 / 11P

Moved by Claire Savoie

Seconded by Rita Godbout

That the Board of Directors receive the report on the March 14, 2017 meeting of the Professional Advisory Committee.

Motion carried unanimously.

MOTION 2017/04/25 / 12P

Moved by Claire Savoie

Seconded by Émeril Haché

That the Board of Directors adopt the following motions made at the March 14, 2017 meeting of the Professional Advisory Committee: MOTION 2017/03/14 03PAC, MOTION 2017-03-14 04PAC, MOTION 2017/03/14 05PAC and MOTION 2017/03/14 06PAC.

Motion carried unanimously.

9. Physicians' temporary privileges

The Vice-President, Medical Services, Training and Research has granted the following temporary privileges since the last meeting of the Board of Directors (between February 18, 2017 and April 12, 2017). The list was presented for endorsement.

LIST OF TEMPORARY PRIVILEGES - April 12, 2017

Physician	Specialty	Category	Date of Privileges		Zones
			From	To	
LAO, Dr. Alexandra	Anatomical Pathology	Associate	April 22, 2017	July 15, 2017	1B
AHMED, Dr. Sabri	Medical Oncology	Locum	March 20, 2017	June 16, 2017	1B
MARTIN, Marie-Josée	Pediatrics	Associate	April 10, 2017	July 7, 2017	1B
GALLANT, Marilyn	Family Practice	Associate	May 1, 2017	July 21, 2017	1B
DESCHENES, Dr. Mira	Dentistry	Associate	April 17, 2017	July 10, 2017	4
MACEACHERN, Dr. Ronald	Radiology	Locum	March 1, 2017	May 19, 2017	4
CYR, Dr. Emmanuelle	Family Practice	Locum	April 10, 2017	July 3, 2017	5
MADU, Dr. Steven	Obstetrics-Gynecology	Locum	February 24, 2017	May 19, 2017	5
OJUAWO, Dr. Akinlolu	Obstetrics-Gynecology	Locum	January 27, 2017	April 21, 2017	5
TOUMA, Dr. Georges	Surgery	Locum	March 24, 2017	June 16, 2017	5
TRAEER, Dr. Joey	Dentistry	Courtesy	March 18, 2017	June 9, 2017	5
BORDEAUX, Dr. Patrick	Psychiatry	Locum	January 30, 2017	April 28, 2017	6
CORMIER, Dr. Hélène	Dentistry	Associate	February 24, 2017	May 19, 2017	6
WISSANJI, Dr. Hussein	General Surgery	Locum	March 17, 2017	June 9, 2017	6
DUMONT, Dr. Jonathan	Internal Medicine	Locum	March 25, 2017	June 12, 2017	6

MOTION 2017/04/25 / 13P

Moved by Gabriel Godin

Seconded by Sonia A. Roy

That the Board of Directors endorse the list of temporary privileges granted from February 18, 2017 to April 12, 2017 as presented (tabled by the President and Chief Executive Officer).

Motion carried unanimously.

10. Correspondence

A list of the correspondence received or sent by the Board of Directors was presented to the members.

11. Documentation for members

Two articles were distributed to the members:

Need for more geriatricians

One System's Approach to a Consistent Patient Experience

The members of the Board of Directors were invited to suggest articles for future meetings.

12. Patient experience history**12.1 Campbellton Regional Hospital: Falls with fractures – Presentation**

Members of a family were invited to present the story surrounding their mother's hospitalization. The following learning objectives will be followed:

- Review and describe the care experience from the perspective of a patient who is also a health professional.
- Reflect on important matters in the implementation of care initiatives focused on the patient and family.
- Analyze how this experience will affect relations with patients and look for avenues for improvement.

The Chairperson thanked the family for having come to talk about their story.

13. Community relations/services provided

Since a patient experience will be presented, there will not be a presentation from community agencies or on services provided by the Network.

14. Other topics**14.1 Dates of the Board of Directors' meetings (2017-2018)**

The dates of the Board of Directors' meetings for the year have to be approved each year by the members of the Board of Directors. A table was presented (indicating five meetings, dates and times of camera and public meetings).

It should be noted that Monday evening meetings, except for those in December to review strategic

planning and guide the development of the following year's operational plan, have to be confirmed as needed.

MOTION 2017/04/25 / 14P

Moved by Pauline Bourque

Seconded by Brenda Martin

That the Board of Directors approve the dates and times of the following Board of Directors' meetings for 2017-2018 as indicated in the table: schedule of 2017-2018 Board of Directors' meetings with the flexibility of moving up the December date by one week and of having meetings on Mondays from 3 p.m. to 7 p.m. instead of from 4 p.m. to 8 p.m.

Motion carried unanimously.

14.2 2017-2018 Regional Health and Business Plan

The Network conducted its strategic planning last fall holding several consultations with the public, its partners, physicians, and its entire staff. The resulting plan called "Toward the modernization and transformation of the health care system" was approved by the Board of Directors in January 2017. The strategic plan initiatives that were prioritized for 2017-2018 make up the operational plan and are presented in the Regional Health and Business Plan. The draft plan was presented for approval followed by a presentation of the main activities for the following year. At a member's request, communities and individuals will be added to the introduction, on page 4, 4th line of the last paragraph, after the New Brunswick Health Council.

MOTION 2017/04/25 / 15P

Moved by Gabriel Godin

Seconded by Pauline Bourque

That the Board of Directors adopt the 2017-2018 Regional Health and Business Plan.

Motion carried unanimously.

15. Adjournment

Gaitan Michaud moved to adjourn the meeting at 3:40 p.m.

16. Evaluation of meeting

The members of the Board were invited to evaluate the meeting.

17. Opportunity for comments from the public

Members of the public had the opportunity to make comments.

Michelyne Paulin
Chairperson of the Board of Directors

Gilles Lanteigne
Secretary of the Board of Directors