

**Minutes of the Public Meeting of the Board of Directors of Vitalité Health Network  
Tuesday, June 23, 2015, at 1:30 p.m., in Bathurst, New Brunswick**

(Original version signed and archived)

**Present:** Paul F. Couturier (Chairman) Gabriel Godin (Vice-Chairman)  
Christian Mercier Philippe Ferguson (Treasurer)  
Lester Young Sonia A. Roy  
Rita Godbout Paulette Sonier-Rioux  
Donald Thériault Roger Doiron  
Anne C. Soucie Bonnie Mae Martin  
Tracy Peters Pierre Martin  
Jean Castonguay, President and Chief Executive Officer, ex officio member  
Dr. France Desrosiers, Regional Chief of Staff, ex officio member  
Linda Sunderland, Chairperson of the Professional Advisory Committee, ex officio member

**Senior managers present:**

Richard Losier, Chief Operating Officer, Zone 1B (Beauséjour)  
Jacques Duclos, Chief Operating Officer, Zone 5 (Restigouche)  
Gisèle Beaulieu, Chief Operating Officer, Zone 4 (Northwest)  
Stéphane Legacy, Chief Operating Officer, Zone 6 (Acadie-Bathurst)  
Alain Béchard, Vice-President, Finance and Planning

**Excused:** Adélard Cormier

**Guest:** Gilles Lanteigne

**Recording secretary:** Sonia Haché-Lanteigne

**1. Call to order**

The Chairman of the Board of Directors welcomed the participants and called the meeting to order at 1:30 p.m.

The Chairman welcomed Pierre Martin, a new member of the Board of Directors. He also welcomed the new President and Chief Executive Officer, Gilles Lanteigne, who will assume his position on August 10.

The Chairman congratulated Donald Thériault on behalf of members of the Board of Directors for having been awarded Minister of Veterans Affairs Commendation for his achievements.

**2. Constitution of quorum and notice of meeting**

The meeting was duly called and quorum was achieved.

**3. Adoption of the agenda**

The agenda was presented with the following additions:

- Report on the June 22, 2015 special meeting of the Governance and Nomination Committee (item 7.2);
- Support to the IARC (item 8.1).

**MOTION 2015/06/23-01P**

It was moved by Sonia A. Roy, seconded by Philippe Ferguson, that the Board approve the agenda as changed.

**Motion carried unanimously**

**4. Declaration of potential conflicts of interest**

No conflict of interest was raised.

**5. Adoption of the minutes of the April 21, 2015 meeting**

The minutes of the April 21, 2015 meeting were presented and the following change was pointed out:

Under item 11 "Opportunity for comments from the public," it should read Denise Dumaresq instead of Denise Duaresq.

**MOTION 2015/06/23-02P**

It was moved by Christian Mercier, seconded by Rita Godbout, that the Board of Directors approve the minutes of the April 21, 2015 meeting as amended.

**Motion carried unanimously**

The following two motions were tabled and discussed at the April 13, 2015 meeting of the Finance and Audit Committee; they were presented here for approval.

**MOTION 2015/04/21-04HC**

It was moved by Rita Godbout, seconded by Donald Thériault, that the Board of Directors endorse motion 2015/04/13-03FV that in the light of additional information received, the Network participate in the negotiation of a contract jointly with Horizon Health Network and FacilicorpNB to secure a contract with a private business for the delivery of food and environmental services while ensuring that indirect costs such as costs associated with human resources administration and grievance management are factored into the calculation of savings.

**Vote**

**In favour: 12**

**Against: 2**

**MOTION 2015/04/21-05HC**

It was moved by Lester Young, seconded by Sonia A. Roy, that the Board of Directors ratify motion 2015/04/13-05FV to accept the method set out in regard to the reimbursement fund for the total amount of the agreement with the Department of Health.

**Motion carried unanimously**

## **6. Business arising from the minutes**

### **Patients awaiting placement in nursing homes**

Questions were raised about patients awaiting placement in nursing homes. It was pointed out that there was nothing to announce at the time as a result of the efforts of the Department of Health, the Department of Social Development, and both health authorities. The work with partners is ongoing to find solutions to meet the needs of this population. The work is not completed and no deadline has been set at this time.

## **7. Committee reports**

### **7.1 Executive Committee**

No meeting of the Executive Committee has taken place since the last meeting of the Board of Directors.

### **7.2 Governance and Nomination Committee**

Tracy Peters presented the reports on the Governance and Nomination Committee meetings (May 11, June 10, and June 22, 2015). The following items were raised at the May 11, 2015 meeting:

- Policies and procedures:
  - CA-330 “Finance and Audit Committee” (MOTION 2015/05/11-03GMC);
  - CA-410 “Board of Directors Evaluation Framework” (MOTION 2015/05/11-04GMC);
  - CA-300 “Board of Directors Committees” (MOTION 2015/05/11-06GMC);
- Appointment of members and vacancies – Professional Advisory Committee;
- Annual appraisal of the Board and its committees;
- Recruitment and appointment of leaders and chairs of Board committees.

#### **MOTION 2015/06/23-03P**

It was moved by Tracy Peters, seconded by Bonnie Mae Martin, that the Board of Directors adopt the report on the May 11, 2015 meeting of the Governance and Nomination Committee as presented.

#### **Motion carried unanimously**

The following items were raised at the June 10, 2015 special meeting:

- Policies and procedures:
  - CA-135 “Code of Conduct for Members;”
  - CA-350 “Quality and Risk Management Committee” (MOTION 2015/06/10-03GMC);
  - Chief of staff’s evaluation (MOTION 2015/06/10-04GMC);
- Continuation of Dr. France Desrosiers’ term as Regional Chief of Staff for 2015-2016 (MOTION 2015/06/10-05GMC);
- Appointments to the RMAC (MOTION 2015/06/10-06GMC):
  - Dr. Marc Éric Savoie appointed as Surgery representative;
  - Dr. Mohamed Benlamlh appointed as Pediatrics representative;
  - Dr. Natalie Banville appointed as Department Head of Anesthesia in Zone 6.

#### **MOTION 2015/06/23-04P**

It was moved by Tracy Peters, seconded by Lester Young, that the Board of Directors adopt the report on the June 10, 2015 meeting of the Governance and Nomination Committee as presented.

**Motion carried unanimously**

The following items were raised at the June 22, 2015 special meeting:

- Appointment of Dr. Anik Savoie for a three-year term, namely up to June 2018, to the Regional Medical Advisory Committee as temporary Obstetrics representative in replacement of the permanent psychiatry position as long as two local chiefs of staff will be psychiatrists (MOTION 2015/06/22-01GMC);
- Approval of policy CA-395 "Strategic Research and Academic Affairs Committee" (MOTION 2015/06/22-02GMC).

**MOTION 2015/06/23-05P**

It was moved by Tracy Peters, seconded by Paulette Sonier-Rioux, that the Board of Directors adopt the report on the June 22, 2015 meeting of the Governance and Nomination Committee as presented.

**Motion carried unanimously**

**7.3 Finance and Audit Committee**

Philippe Ferguson presented the report on the June 16, 2015 meeting of the Finance and Audit Committee. The following items were raised:

- Approval of the 2014-2015 additional budget amendments (MOTION 2015/06/16-03FV);
- 2014-2015 financial results;
- Presentation of the 2015-2018 Health and Business Plan (MOTION 2015/06/16-05FV);
- May 2015 financial results (MOTION 2015/06/16-06FV);
- Foundations report (MOTION 2015/06/16-07FV).

**MOTION 2015/06/23-06P**

It was moved by Philippe Ferguson, seconded by Christian Mercier, that the Board of Directors adopt motions 2015/06/16-03FV, 2015/06/16-05FV, and 2015/06/16-06FV from the Finance and Audit Committee report (June 16, 2015). As Chairman of Fondation Les Amis de l'Hôpital de Tracadie, Philippe Ferguson abstained from making the motion 2015/06/16-07FV. Gabriel Godin made the motion, seconded by Christian Mercier.

**Motion carried unanimously**

**MOTION 2015/06/23-07P**

It was moved by Gabriel Godin, seconded by Rita Godbout, that the Board of Directors adopt the report on the June 16, 2015 meeting of the Finance and Audit Committee.

**Motion carried unanimously**

**7.4 Quality and Risk Management Committee**

Anne Soucie presented the report on the May 13, 2015 meeting of the Quality and Risk Management Committee. The following items were raised:

- Accreditation Canada;

- Surveys by the Office of the Auditor General of New Brunswick;
- Quality scorecard;
- March 2015 patient satisfaction survey;
- Long-term care;
- Ambulatory care sensitive conditions;
- 2014-2015 Annual Quality Report;
- 2014-2015 Integrated Risk Management and Privacy Office Annual Report;
- 2014-2015 Annual Complaint Report;
- Policy and procedure CA-350 "Quality and Risk Management Committee" (MOTION 2015/05/13-03GRQ).

#### **MOTION 2015/06/23-08P**

It was moved by Anne Soucie, seconded by Lester Young, that the Board of Directors adopt the report on the May 13, 2015 meeting of the Quality and Risk Management Committee as presented.

**Motion carried unanimously**

#### **7.5 Strategic Research Committee**

Rita Godbout presented the report on the June 10, 2015 meeting of the Strategic Research Committee. The following items were raised:

- Assessment tools for requests for support to the Research Support Office;
- Progress report – Academic Affairs and Research;
- Review of the terms of reference of the Strategic Research Committee (MOTION 2015/06/10-03CSR);
- Precision medicine centre of excellence project submitted to the Canadian Foundation for Innovation (CFI);
- Change to the committee's membership (MOTION 2015/06/10-04CSR).

#### **MOTION 2015/06/23-09P**

It was moved by Roger Doiron, seconded by Gabriel Godin, that the Board of Directors adopt the report on the June 10, 2015 meeting of the Strategic Research Committee as presented.

**Motion carried unanimously**

#### **7.6 Medical Advisory Committee**

Dr. France Desrosiers presented the reports on the June 2 and June 18, 2015 meetings of the Medical Advisory Committee. The following items were raised:

- Annual renewal - Regional Medical Advisory Committee membership (RMAC-2015/06/02-08);
- Annual renewal - regional and provincial committee memberships (RMAC-2015/06/02-08);
- Renewal - LMAC membership and department heads (RMAC-2015/06/02-08);
- COPD Clinical Group (CMCR-2015/06/02-05);
- Four policies:
  - Regional policy on orders (CMCR-2015/06/18-14);
  - Delegated Function Management Policy (RMAC-2015/06/18-12);

- Advanced Skills Policy (RMAC-2015/06/18-13);
- Insulin Adjustment Policy (RMAC-2015/06/02-12);
- ATLS (RMAC-2015/06/02-13) and APLS (RMAC-2015/06/02-14) certifications.

**MOTION 2015/06/23-10P**

It was moved by Donald Thériault, seconded by Sonia A. Roy, that the Board of Directors adopt the reports on the June 2 and June 18, 2015 meetings of the Medical Advisory Committee as presented.

**Motion carried unanimously**

**7.7 Professional Advisory Committee**

Linda Sunderland presented the reports on the May 6 and June 1, 2015 meetings of the Professional Advisory Committee. The following items were raised:

- Renewal of right to practice;
- Renewal of PAC membership;
- Regional Clinical Documentation Committee;
- Report of the quality and patient safety sector;
- Clinical Services Advisory Committee;
- Support – “Advanced Skill Management” and “Delegated Function Management” policies (MOTION 2015/05/06-01CPC).

**MOTION 2015/06/23-11P**

It was moved by Donald Thériault, seconded by Rita Godbout, that the Board of Directors adopt the reports on the May 6 and June 1, 2015 meetings of the Professional Advisory Committee as presented.

**Motion carried unanimously**

**7.8 Ad Hoc Committee on Medical Travel**

Donald Thériault presented the report on the May 28, 2015 meeting of the Ad Hoc Committee on Medical Travel. The following items were raised:

- Review of the questionnaire results;
- Review of data (patients with multiple visits);
- Next steps.

**MOTION 2015/06/23-12P**

It was moved by Donald Thériault, seconded by Philippe Ferguson, that the Board of Directors adopt the report on the May 28, 2015 meeting of the Ad Hoc Committee on Medical Travel as presented.

**Motion carried unanimously**

Questions were raised about some problems encountered by people in need who have difficulty getting to their appointments when the service is not available in their region. It was requested that the possibility of offering some support to these people be considered. It was explained that the former government had been approached about that but was not able to implement a solution to this problem at the time. The committee will continue its work and as

soon as it comes up with solid arguments, the issue will be submitted to the new government.

## **8. Miscellaneous**

### **8.1 Support to the IARC**

Questions were raised about duplication of services following the announcement by the government to make genetic sequencing testing available in Saint John. It was explained that the financial viability of genetic sequencing testing offered in collaboration with the IARC required that the provincial volume be sent there. Possible options will be examined with the IARC before deciding to close this service.

#### **MOTION 2015/06/23-13P**

It was moved by Rita Godbout, seconded by Lester Young, that the Board of Directors maintain its support to the IARC in its research and clinical partnership mission.

**Motion carried unanimously**

## **9. Adjournment**

Donald Thériault moved to adjourn the meeting at 2:15 p.m.

Paul Couturier  
Chairman of the Board of Directors

Jean Castonguay  
Board Secretary