

**Minutes of the Public Meeting of the Board of Directors of Vitalité Health Network  
Tuesday, April 21, 2015, at 1:30 p.m.  
Deux Rivières Resort Convention Centre in Tracadie-Sheila**

**(Original version signed and archived)**

**Present:** Paul F. Couturier (Chairman) Gabriel Godin (Vice-Chairman)  
Christian Mercier Philippe Ferguson (Treasurer)  
Lester Young Sonia A. Roy  
Rita Godbout Paulette Sonier-Rioux  
Donald Thériault Roger Doiron  
Anne C. Soucie Adélarde Cormier  
Bonnie Mae Martin Tracy Peters  
Jean Castonguay, President and Chief Executive Officer, ex officio member  
Dr. France Desrosiers, Regional Chief of Staff, ex officio member  
Linda Sunderland, Chairperson of the Professional Advisory Committee, ex officio member

**Senior managers**

**present:** Richard Losier, Chief Operating Officer, Zone 1B (Beauséjour)  
Jacques Duclos, Chief Operating Officer, Zone 5 (Restigouche)  
Gisèle Beaulieu, Chief Operating Officer, Zone 4 (Northwest)  
Stéphane Legacy, Chief Operating Officer, Zone 6 (Acadie-Bathurst)  
Alain Bécharde, Vice-President, Finance and Planning

**Recording Secretary:** Sonia Haché-Lanteigne

**1. Call to order**

The Chairman of the Board of Directors welcomed the participants and called the meeting to order at 1:30 p.m.

**2. Constitution of quorum and notice of meeting**

The meeting was duly called and quorum was achieved.

**3. Adoption of the agenda**

**MOTION 2015/04/21-01P**

It was moved by Christian Mercier, seconded by Sonia A. Roy, that the Board of Directors approve the agenda as presented.

**Motion carried unanimously.**

**4. Declaration of potential conflicts of interest**

No conflict of interest was raised.

**5. Approval of the minutes of the February 24, 2015 meeting**

**MOTION 2015/04/21-02P**

It was moved by Philippe Ferguson, seconded by Adélarde Cormier, that the Board of Directors approve the minutes of the February 24, 2015 meeting as presented.

**Motion carried unanimously.**

**6. Business arising from the minutes**

Nothing to report.

**7. Report by the President and Chief Executive Officer**

Jean Castonguay presented his report. The following points were raised:

- Quality of care and services;
- Activity volume trends;
- Costs by facility 2014-2015;
- Network strategic planning;
- Clinical services plan;
- Budget 2015-2016;
- New programs, services, and infrastructure;
- Relationships with partners and community agencies.

**MOTION 2015/04/21-03P**

It was moved by Roger Doiron, seconded by Adélarde Cormier, that the Board of Directors approve the President and Chief Executive Officer's report as presented.

**Motion carried unanimously.**

A member of the Board of Directors inquired about the initiatives and efforts undertaken to help long-term care patients awaiting placement in care homes. It was indicated that the Network was working closely with the Department of Social Development to accelerate these placements. It was also explained that the Network does not receive revenue from the Department of Social Development for long-term care patients, who occupy approximately 25% of hospital beds.

**8. Committee reports**

**8.1 Executive Committee**

Paul Couturier presented the report on the March 23, 2015 meeting of the Executive Committee. The following point was raised:

- Presentation by the firm Gauthier Murtada & Partenaires (business psychology).

**MOTION 2015/04/21-04P**

It was moved by Gabriel Godin, seconded by Paulette Sonier-Rioux, that the Board of Directors approve the report on the March 23, 2015 meeting of the Executive Committee as presented.

**Motion carried unanimously.**

**8.2 Governance and Nomination Committee**

Tracy Peters presented the report on the April 2, 2015 meeting of the Governance and Nomination Committee. The following points were raised:

- Self-appraisal of operations of the Board of Directors (motion 2015/04/02-03GMC);
- Work plan 2014-2015;
- Plan to update Board policies;
- Policies and procedures:
  - CA-330: Finance and Audit Committee;
  - CA-350: Quality and Risk Management Committee;

- CA-395: Strategic Research Committee.
- Annual appraisal of the Board and its committees;
- Annual performance appraisal of the President and Chief Executive Officer;
- Recruitment and nomination of leaders and chairs of Board committees.

**MOTION 2015/04/21-05P**

It was moved by Tracy Peters, seconded by Anne Soucie, that the Board of Directors approve the report on the April 2, 2015 meeting of the Governance and Nomination Committee as presented.

**Motion carried unanimously.**

**8.3 Finance and Audit Committee**

Philippe Ferguson presented the report on the April 13, 2015 meeting of the Finance and Audit Committee. The following points were raised:

- Financial statements dated February 2015 (motion 2015/04/13-04FV);
- Terms of reference of the Finance and Audit Committee (motion 2015/04/16-07FV).

Mr. Castonguay explained that the nearly 0.85% increase in the 2015-2016 budget poses a challenge. The Network will have to target enough initiatives in the Regional Health and Business Plan 2015-2018 to balance its budget.

**MOTION 2015/04/21-06P**

It was moved by Philippe Ferguson, seconded by Rita Godbout, that the Board of Directors approve the report on the April 13, 2015 meeting of the Finance and Audit Committee as presented.

**Motion carried unanimously.**

Roger Doiron raised a point concerning the reimbursement fund for the total amount of the agreement with the Department of Health. It was explained that when the financial statements and annual report are completed, the Network will have to be transparent about the nature of this additional funding. The information will be provided at the annual meeting.

**8.4 Quality and Risk Management Committee**

Anne Soucie presented the report on the March 18, 2015 meeting of the Quality and Risk Management Committee. The following points were raised:

- Accreditation Canada;
- Quality scorecard;
- Surveys by the Office of the Auditor General of New Brunswick;
- Periodical medical examination (motion 2015/03/18-03GRQ);
- Complaint report for the first to third quarters;
- Conditions conducive to ambulatory care;
- Health population portrait – winter 2014-2015;
- Survey on quality / comparative results – meals, cleanliness, peace and quiet;
- Patient satisfaction survey – October 2014 to January 2015;
- Regional Quality Plan 2014-2015;
- Regional Primary Health Care Plan 2014-2015;
- Provincial forum – patient engagement.

**MOTION 2015/04/21-07P**

It was moved by Anne Soucie, seconded by Lester Young, that the Board of Directors approve the report on the March 18, 2015 meeting of the Quality and Risk Management Committee as presented.

**Motion carried unanimously.**

**8.5 Medical Advisory Committee**

Dr. France Desrosiers presented the report on the March 31, 2015 meeting of the Medical Advisory Committee. The following points were raised:

- New Brunswick Trauma Program;
- Appointment of a head and deputy head of the Department of Surgery.

Dr. Desrosiers also presented her report as Chief of Staff. The following point was raised:

- One problem – one visit.

**MOTION 2015/04/21-08P**

It was moved by Sonia Roy, seconded by Gabriel Godin, that the Board of Directors approve the report on the March 31, 2015 meeting of the Medical Advisory Committee as presented.

**Motion carried unanimously.**

**8.6 Professional Advisory Committee**

Linda Sunderland presented the report on the March 25, 2015 meeting of the Professional Advisory Committee. The following points were raised:

- Renewal of right to practice;
- Renewal of CPC membership;
- Regional Clinical Documentation Committee (motion 2015/03/25-03CPC);
- Report of the quality and patient safety sector

**MOTION 2015/04/21-09P**

It was moved by Donald Thériault, seconded by Roger Doiron, that the Board of Directors approve the report on the March 25, 2015 meeting of the Professional Advisory Committee as presented.

**Motion carried unanimously.**

**8.7 Strategic Research Committee**

No meeting of this committee had taken place since the last meeting of the Board of Directors.

**8.8 Ad Hoc Committee on Medical Travel**

No meeting of this committee had taken place since the last meeting of the Board of Directors.

**9. Other points**

There was nothing else to add.

**10. Adjournment**

Sonia Roy moved to adjourn the meeting at 2:20 p.m.

**11. Opportunity for comments from the public**

The following people asked to speak during the public meeting:

- Monique Savoie, Vice-Chair of the Fondation Les Amis de l'Hôpital de Tracadie Inc. (presentation);
- Angèle Losier, Executive Director of Maison Sérénité, Sainte-Anne-de-Kent (presentation);
- Jean-Guy Blanchard, Deputy Mayor of the City of Caraquet;
- Denise Dumaresq, spokesperson for Comité Action H.

The audience was asked whether other people had questions on the topics discussed during the public meeting. The following people elected to address the Board:

- Colette Doiron;
- Denis McLaughlin;
- Viola Paulin;
- Diana Comeau.

Paul Couturier  
Chairman of the Board of Directors

Jean Castonguay  
Board Secretary