

**Minutes of the Public Meeting of the Board of Directors  
Tuesday, April 29, 2014, at 1:30 p.m.  
Conference Room, Campbellton Civic Centre**

(Original version signed and archived)

**Present:** Paul F. Couturier (Chairman) Christian Mercier  
Philippe Ferguson Lester Young  
Sonia A. Roy Bonnie Mae Martin  
Rita Godbout Adélard Cormier  
Gabriel Godin (Vice-Chairman) Donald Thériault  
Roger Doiron  
Rino Volpé, President and Chief Executive Officer, ex officio member  
Dr. France Desrosiers, Regional Chief of Staff, ex officio member  
Linda Sunderland, Chairperson, PAC, ex officio member

**Regrets:** Tracy Peters Paulette Sonier-Rioux  
Anne C. Soucie

**Executives present:** Pierre Verret, Chief Operating Officer, Zone 4 (Northwest)  
Richard Losier, Chief Operating Officer, Zone 1B (Beauséjour)  
Stéphane Legacy, Chief Operating Officer, Zone 6 (Acadie-Bathurst)  
Gisèle Beaulieu, Vice-President, Planning, Quality, Privacy and Human Resources  
Alain Béchard, Vice-President, Finance  
Jacques Duclos, Chief Operating Officer, Zone 5 (Restigouche)

**Recording Secretary:** Marie-Andrée Haché

**1. Call to order**

Paul Couturier, Chairman of the Board of Directors, welcomed the participants and called the meeting to order at 1:30 p.m.

**2. Constitution of quorum and notice of meeting**

The meeting was duly called and quorum achieved.

**3. Approval of the agenda**

**MOTION 2014/02/25-01P**

It was moved by Sonia Roy and seconded by Christian Mercier that the agenda be approved as presented.

**Motion carried unanimously.**

**4. Declaration of potential conflicts of interest**

Nothing to report.

**5. Approval of the minutes of the February 25, 2014 meeting**

**MOTION 2014/04/29-02P**

It was moved by Lester Young and seconded by Rita Godbout that the minutes of the February 25, 2014 meeting be approved as presented.

**Motion carried unanimously.**

**6. Business arising from the minutes**

7.1 Election 2016: Roger Doiron asked for an update on the Board of Director's request to the Minister to include a question on language in the Election NB questionnaire that must be completed when a candidate applies to join the Board of Directors. Paul Couturier explained that the Department had received the Network's request. The Department had submitted a request to its legal advisor and the Network was awaiting the Department's reply.

**7. Report by the President and Chief Executive Officer**

Rino Volpé presented a report covering the Network's activities since the last meeting. Additional information was requested about overtime hours and the results obtained in this area, the number of FTEs eliminated, and the stationary MRI project at the Dr. Georges-L.-Dumont University Hospital Centre in Moncton.

**MOTION 2014/04/29-03P**

It was moved by Adélarde Cormier and seconded by Gabriel Godin that the Board of Directors approve the CEO's report as presented.

**Motion carried unanimously.**

**8. Committee reports**

**8.1 Governance and Nomination Committee**

Donald Thériault presented the report on the March 24, 2014 meeting of the Governance and Nomination Committee.

The following items were addressed during this meeting:

- CEO's duties;
- By-Law revision process;
- Evaluation plan for the Board and committees;
- Update on Accreditation Canada follow-up;
- Policy revision.

**MOTION 2013/04/29-04P**

It was moved by Gabriel Godin and seconded by Christian Mercier that the Board of Directors support motion 2014/03/24-04GMC proposing the approval of Policy CA-180, Duties of the President and Chief Executive Officer, as presented to the Governance and Nomination Committee with changes.

**Motion carried unanimously.**

**MOTION 2013/04/29-05P**

It was moved by Lester Young and seconded by Rita Godbout that the Board of Directors support motion 2014/03/24-06GMC proposing that the process for evaluating the members of the Board of Directors and evaluating the effectiveness of the Board and its committees take place every two years.

**Motion carried unanimously.**

**MOTION 2013/04/29-06P**

It was moved by Donald Thériault and seconded by Sonia Roy that the Board of Directors support motion 2014/03/24-08GMC proposing the simultaneous approval of policies CA-205, CA-220, CA-225, CA-235, CA-240, CA-241, CA-245, and CA-250, with the changes made and corrections noted.

**Motion carried unanimously.**

**MOTION 2014/04/29-07P**

It was moved by Donald Thériault and seconded by Rita Godbout that the Board of Directors approve the report on the March 24, 2014 meeting of the Governance and Nomination Committee as presented.

**Motion carried unanimously.**

**8.2 Finance and Audit Committee**

Philippe Ferguson presented the report on the April 3 and 17 meetings of the Finance and Audit Committee.

The following items were addressed during these meetings:

- Transfer of financial management to the Caisses populaires acadiennes;
- Financial results.

**MOTION 2014/04/29-08P**

It was moved by Philippe Ferguson and seconded by Adélarde Cormier that the Board of Directors approve the report on the April 3 and 17, 2014 meetings of the Finance and Audit Committee as presented.

**Motion carried unanimously.**

**MOTION 2014/04/29-09P**

It was moved by Philippe Ferguson and seconded by Rita Godbout that the Board of Directors support motion 2014/04/03-01FV proposing that a \$2 million line of credit be secured from the Caisse populaire for Vitalité Health Network's operational needs and that Philippe Ferguson recuse himself from the vote on the motion in light of his involvement with the Caisses populaires.

**Motion carried unanimously.**

**MOTION 2014/04/29-10P**

It was moved by Philippe Ferguson and seconded by Christian Mercier that the Board of Directors support motion 2014/04/03-03FV proposing approval of the financial statements dated February 2014 as presented.

**Motion carried unanimously.**

**8.3 Professional Advisory Committee**

Linda Sunderland presented the report on the April 15, 2014 meeting of the Professional Advisory Committee.

The following items were addressed during this meeting:

- "Date and time format" policy;
- Quality management accountability structure – organizational chart;
- Committees reporting to the PAC;
- Terms of reference of the PAC;
- Renewal of right to practice;
- Recruitment of PAC members;
- Healthy food environments in health care facilities;
- Report by the quality and patient safety sector.

**MOTION 2014/04/29-11P**

It was moved by Bonnie Mae Martin and seconded by Roger Doiron that the Board of Directors approve as presented the report on the April 15, 2014 meeting of the Professional Advisory Committee.

**Motion carried unanimously.**

**8.4 Medical Advisory Committee**

Dr. France Desrosiers presented the report on the March 11, 2014 meeting of the Medical Advisory Committee.

The following items were addressed during this meeting:

- Pathology clinical group;
- Nominations to various committees: Provincial Drugs and Therapeutics Committee, Provincial Diabetes Committee;
- Appointment of Dr. Louise Thibault as Local Chief of Staff of Zone 1B.

**MOTION 2014/04/29-12P**

It was moved by Sonia Roy and seconded by Rita Godbout that the Board of Directors approve the report on the March 11, 2014 meeting of the Medical Advisory Committee as presented.

**Motion carried unanimously.**

**9. Adjournment**

Lester Young moved that the meeting be adjourned at 2:54 p.m.

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Paul Couturier  
Chairman of the Board of Directors

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Rino Volpé  
Board Secretary