

Minutes of the Public Meeting of the Board of Directors
Held on Thursday, December 5, 2013, at 1:30 p.m.
Assomption Room
Edmundston Convention Centre
(Original version signed and archived)

Present: Paul F. Couturier (Chairman) Christian Mercier
Paulette Sonier Rioux Tracy Peters
Philippe Ferguson (Treasure) Sonia A. Roy
Rita Godbout Anne C. Soucie
Gabriel Godin (Vice-Chairman) Donald Thériault
Monique A. Leblanc Adélard Cormier
Roger Doiron Bonnie Mae Martin
Rino Volpé, President and Chief Executive Officer, ex officio member
Dr. France Desrosiers, Regional Chief of Staff, ex officio member
Linda Sunderland, Chairperson of the PAC, ex officio member

Executives present: Pierre Verret, Chief Operating Officer, Zone 4 (Northwest)
Jacque Duclos, Chief Operating Officer, Zone 5 (Restigouche)
Stéphane Legacy, Chief Operating Officer, Zone 6 (Acadie-Bathurst)
Gisèle Beaulieu, Vice-President of Planning and Organizational
Development
Alain Béchar, Vice-President of Finance

Guest: Pierre Savoie, Director of Major Infrastructure

Executive – regrets: Richard Losier, Chief Operating Officer, Zone 1 (Beauséjour)

Recording Secretary: Marie-Andrée Haché

1. Call to order

Paul Couturier, Chairman of the Board of Directors, welcomed the participants and called the meeting to order at 1:30 p.m.

2. Constitution of quorum and notice of meeting

The meeting was duly called and quorum achieved.

3. Approval of the agenda

MOTION 2013/12/05-01P

It was moved by Philippe Ferguson and seconded by Sonia Roy to approve the agenda as presented.

Motion carried unanimously.

4. Declaration of potential conflicts of interest

Nothing to report.

The Chairman explained the new format for the public meetings of the Board of Directors.

5. Approval of the minutes of the September 24, 2013 meeting

MOTION 2013/12/05-02P

It was moved by Adélarde Cormier and seconded by Christian Mercier to approve the minutes of the September 24, 2013 meeting as presented.

Motion carried unanimously.

6. Business arising from the minutes

No business.

7. Report by the President and CEO

Rino Volpé, President and CEO, reported on the work that the Network had completed since the last Board of Directors meeting in September. During the CEO's presentation, Gisèle Beaulieu presented the scorecard for Quality and Pierre Savoie presented the major construction projects.

During the presentation on the major construction projects, members requested additional information on the planned timespan (number of years) of the two large projects, the cost of the Caraquet project, Vanier demolition, and parking facility at the Dr. Georges-L.-Dumont University Hospital Centre, and the expenditure related to brick repair at the Chaleur Regional Hospital.

MOTION 2013/12/05-03P

It was moved by Adélarde Cormier and seconded by Rita Godbout to approve the CEO's report as presented.

Motion carried unanimously.

8. Committee reports

8.1 Governance and Nomination Committee

Tracy Peters presented the report on the November 18, 2013 meeting of the Governance and Nomination Committee.

The following items were addressed during the meeting:

- Types of Board meetings: plenary and in camera;
- Review of the committee's terms of reference and 2013-2014 work plan;
- Strategic Research Committee
- Tracy Peters then read the motions approved at the committee meeting.

MOTION 2013/12/05-04P

It was moved by Paulette Sonier Rioux and seconded by Donald Thériault that the Board of Directors ratify the motions presented by the Governance and Nomination Committee.

Motion carried unanimously.

MOTION 2013/12/05-05P

It was moved by Christian Mercier and seconded by Monique Leblanc to approve the appointment of Lise Dubois, dean and assistant vice-rector of research at the Université de Moncton, to the Strategic Research Committee.

Motion carried unanimously.

8.2 Quality and Risk Management Committee

Anne Soucie presented the report on the November 1, 2013 meeting of the Quality and Risk Management Committee.

The following items were addressed during the meeting:

- Accreditation Canada;
- Committee's terms of reference and 2013-2014 work plan;
- Patients' appointments at family physicians' offices (one visit – one problem);
- Coroner's investigation, Zone 5;
- Instrument cleaning incident – Miramichi;
- Incident – cyclophosphamide: impact on Vitalité;
- Medication shortage – Sandoz;
- Regional Quality and Patient Safety Committee;
- Scorecard / dashboard;
- Complaint report 2012-2013;
- Report on inpatient satisfaction surveys – July and August 2013;
- Anne Soucie then read the motions approved at the committee meeting.

MOTION 2013/12/05-06P

It was moved by Anne Soucie and seconded by Roger Doiron that the Board of Directors approve the report on the November 1, 2013 meeting of the Quality and Risk Management Committee as presented.

Motion carried unanimously.

8.3 Finance and Audit Committee

Philippe Ferguson presented the report on the Finance and Audit Committee (November 26, 2013 meeting).

The following items were addressed during the meeting:

- Recommendations and observations of the external auditor;
- Financial results.

MOTION 2013/12/05-07P

It was moved by Philippe Ferguson and seconded by Adélarde Cormier that the Board of Directors approve the report on the November 26, 2013 meeting of the Finance and Audit Committee as presented.

It was requested to distribute to the Board of Directors' members the report that had been read.

Motion carried unanimously.

8.4 Medical Advisory Committee (MAC)

Dr. France Desrosiers presented the report on the November 19, 2013 meeting of the Medical Advisory Committee.

The following item was addressed during the meeting:

- Appointment of the Local Chief of Staff of Zone 4 to the regional committees.

MOTION 2013/12/05-08P

It was moved by Anne Soucie and seconded by Sonia Roy that the Board of Directors approve the report on the November 19, 2013 meeting of the Regional Medical Advisory Committee as presented.

Motion carried unanimously.

8.5 Professional Advisory Committee (PAC)

Linda Sunderland presented the report on the October 22, 2013 meeting of the Professional Advisory Committee.

The following items were addressed during the meeting:

- Ex officio members of the PAC;
- PAC committee structure and standardization of the terms of reference of the zone committees reporting to the PAC;
- "Date and Time Format" Policy;
- Complaint Report – Patient Satisfaction Report;
- Election of PAC Vice-Chairperson;
- Reports of PAC subcommittees.

MOTION 2013/12/05-09P

It was moved by Gabriel Godin and seconded by Donald Thériault that the Board of Directors approve the report on the October 22, 2013 meeting of the Professional Advisory Committee as presented.

Motion carried unanimously.

8.6 Strategic Research Committee

Rita Godbout presented the report on the November 26, 2013 meeting of the Strategic Research Committee.

The following items were addressed during the meeting:

- Terms of reference of the Strategic Research Committee;
- Current situation in the research and academic affairs sector;
- Collaboration and affiliation with the Université de Moncton;
- UHC and AUHC designation criteria;
- Draft policy on intellectual property;
- Preparation for the next strategic planning exercise in the research sector.

MOTION 2013/12/05-10P

It was moved by Anne Soucie and seconded by Sonia Roy that the Board of Directors approve the report on the November 26, 2013 meeting of the Strategic Research Committee as presented.

Motion carried unanimously.

9. Recognition of achievements

Paul Couturier took the opportunity to congratulate Pierre Verret, Chief Operating Officer, Zone 4, for obtaining the title of "Fellow" from the Society of Management Accountants of Canada.

The Chairman continued by paying tribute to Sr. Gaëtane Soucy, former Board of Directors member, who had passed away on October 23, 2013.

Paul Couturier closed by wishing everyone Happy Holidays.

10. Adjournment

Rita Godbout moved to adjourn the meeting at 3:32 p.m.

Paul Couturier
Chairman of the Board of Directors

Rino Volpé
Board Secretary