

**Minutes of the Public Meeting of the Board of Directors**  
**Held on Tuesday, September 24, 2013, at 6:30 p.m.**  
**Rendez-Vous Room**  
**Future Inns Hotel and Conference Centre Moncton**  
(Original version signed and archived)

**Present:**

Paul F. Couturier (Chairman)	Christian Mercier
Paulette Sonier Rioux	Tracy Peters
Phillipe Ferguson (Treasurer)	Sonia A. Roy
Rita Godbout	Anne C. Soucie
Gabriel Godin (Vice-Chairman)	Donald Thériault
Monique A. Leblanc	Adélard Cormier
Roger Doiron	

Rino Volpé, President and Chief Executive Officer, ex officio member  
Dr. France Desrosiers, Regional Chief of Staff, ex officio member  
Linda Sunderland, Chairperson of the PAC, ex officio member

**Regrets:** Bonnie Mae Martin

**Executives present:** Richard Losier, Chief Operating Officer, Zone 1B - Beauséjour  
Pierre Verret, Chief Operating Officer, Zone 4 - Northwest  
Jacque Duclos, Chief Operating Officer, Zone 5 - Restigouche  
Stéphane Legacy, Chief Operating Officer, Zone 6 - Acadie-Bathurst  
Annette LeBouthillier, Vice-President of Quality, Nursing Practice, and Public Health  
Gisèle Beaulieu, Vice-President of Planning and Organizational Development  
Alain Béchard, Vice-President of Finance.

Recording Secretary: Marie-Andrée Haché

**1. Call to order**

The Chairman welcomed participants and called the meeting to order at 6:30 p.m.

**2. Constitution of quorum and notice of meeting**

The meeting was duly called and quorum achieved.

**3. Remarks by the Chairman of the Board of Directors**

The Chairman made his remarks and thanked people for attending.

**3.1 Employee recognition**

The Chairman gave a presentation recognizing three employees who had received awards on the provincial and national scenes.

Two Vitalité Health Network nurses had recently received awards of merit from the Nurses Association of New Brunswick. They included Suzanne Robichaud, Regional Chief of Performance and Process Improvement, who had received the Award of Merit in Administration, and Liette Mainville, Clinical Nurse Specialist at the Dr. Georges-L.-Dumont University Hospital Centre, who had received the Award of Merit in Nursing Practice.

Another employee of the Network, namely Mireille Lanouette, Regional Director of Planning and Decision Support, had also recently received an award. She had received the Chapter Award for Distinguished Service as part of the 2013 National Awards Program of the Canadian College of Health Leaders.

These three people were congratulated for their well-deserved awards.

**4. Approval of the agenda**

**MOTION 2013/09/24-01P**

That the agenda be approved as presented.

**Motion carried unanimously.**

**5. Declaration of potential conflict of interest**

Nothing to report.

**6. Approval of the minutes of the May 28, 2013 meeting**

**MOTION 2013/09/24-02P**

That the minutes of the May 28, 2013 meeting be approved as presented.

**Motion carried unanimously.**

**7. Business arising from the minutes**

No business.

**8. Report by the President and CEO**

The President and CEO reported on the work that the Network had completed since the last Board meeting in June.

Additional information was requested on the elimination of positions and the process used to identify the positions to be eliminated.

An update was then requested on the projects in the Moncton (Beauséjour) region and also on the spiritual care file.

**9. Committee reports**

**9.1 Executive Committee**

No meeting.

**9.2 Governance and Nomination Committee**

A report was presented on the last meeting of the Governance and Nomination Committee that took place on September 16, 2013. The following points were discussed during this meeting:

- Board of Directors policies;
- Type of Board meetings;
- Appointment process for the Regional Chief of Staff;

- Board committees – it had been proposed to abolish the Human Resources Committee, to transfer the responsibilities of the Human Resources Committee to the Executive Committee, and to abolish the Ethics Committee in its current format;
- Number of Board meetings;
- Process for evaluating the Board's non-voting members;
- Chairman's right to vote on standing committees;
- Status of the MAC and PAC as Board committees;
- Results of the accreditation survey;
- Revision of the committee's terms of reference and work plan for 2013-2014;
- Appointments to the PAC and Strategic Research Committee.

**MOTION 2013/09/24-03P**

That the Board of Directors approve the following appointments:

- Claudine Godbout Lavoie as a voting member of the PAC for a three-year term, i.e. from September 2013 to June 2016;
- Manon Laporte and Dr. Marc Dorval as members engaged in research to sit on the Strategic Research Committee of Vitalité Health Network.

**Motion carried unanimously.**

**MOTION 2013/09/24-04P**

That the Board of Directors approve the report on the September 16, 2013 meeting of the Governance and Nomination Committee.

**Motion carried unanimously.**

**9.3 Quality and Risk Management Committee**

No meeting.

**9.4 Ethics Committee**

No meeting.

**9.5 Finance and Audit Committee**

A report was presented on the last meeting of the Finance and Audit Committee that took place on September 12, 2013. This meeting discussed the following point:

- Year-end budget projection.

**MOTION 2013/04/24-05P**

That the Board of Directors approve the report on the September 12, 2013 meeting of the Finance and Audit Committee.

**Motion carried unanimously.**

**9.6 Human Resources Committee**

No meeting.

**9.7 Medical Advisory Committee**

A report was presented on the September 10, 2013 meeting of the Regional Medical Advisory Committee. Some of the points discussed included the following:

- Presentation and approval of privileges;
- Intensive Care Policy and Procedure – Bronchoscopy;
- Reports received from provincial committees;
- Referral protocol prepared by Public Health;

- Policy – Parenteral Drug Therapy Manual;
- Policy – Treatment of Anaphylaxis;
- Amalgamation of Gynecology and Obstetrics into a single department in Zone 6;
- Appointment of Dr. Stéphane Godin as Psychiatry Department Head in Zone 6.

**MOTION 2013/04/24-06P**

That the Board of Directors accept the proposal to amalgamate Obstetrics and Gynecology into a single Obstetric-Gynecology Department in Zone 6.

**Motion carried unanimously.**

**MOTION 2013/04/24-07P**

That the Board of Directors approve the appointment of Dr. Stéphane Godin as Psychiatry Department Head in Zone 6.

**Motion carried unanimously.**

**MOTION 2013/09/24-08P**

That the Board of Directors approve the report on the September 10, 2013 meeting of the Regional Medical Advisory Committee.

**Motion carried unanimously.**

**9.8 Professional Advisory Committee**

A report was presented on the September 17, 2013 meeting of the Professional Advisory Committee. The points discussed during this meeting included the following:

- Terms of reference of the Regional Multidisciplinary Charts Committee;
- Standardization of the terms of reference of the zone committees reporting to the PAC;
- Date format;
- Appointment of a member to the PAC;
- Appointment of a member to the Strategic Research Committee;
- Accreditation;
- Sub-committee reports received.

**MOTION 2013/09/24-09P**

That the Board of Directors approve the report on the September 17, 2013 meeting of the Professional Advisory Committee as presented.

**Motion carried unanimously.**

An update was requested on the *Elections Act* and the Board of Directors' operating language.

**10. Presentation – New Brunswick Fetal Alcohol Spectrum Disorder (FASD) Centre of Excellence**

The Chairman introduced Dr. Nicole Leblanc and invited her to give a presentation on the New Brunswick Fetal Alcohol Spectrum Disorder (FASD) Centre of Excellence.

Dr. Leblanc was thanked for her presentation.

**11. Adjournment**

The meeting was adjourned at 8:12 p.m.

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Paul Couturier  
Chairman of the Board of Directors

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Rino Volpé  
Board Secretary